**NOTICE OF ANNUAL GENERAL MEETING**

Notice is given that the **Yorkshire Region** Annual General Meeting will be held on **21st October 2021** at *7pm* via Zoom.

**Agenda**

1. Apologies for absence
2. Approval of minutes of the previous year’s AGM
3. Matters Arising
4. Chairperson's Report
5. Treasurer's Report
6. Election of Officers
7. Date of next meeting (if known)

**Voting Process**

Voting at the AGM will be by means deemed to be appropriate by the Regional Committee, these include but are not limited to *voting in person and/or electronic voting.*

In respect of resolutions to amend these Regulations, the resolution must require the approval of the TE Council and must be supported by at least 75% of the votes cast.

**Nominations**

The following positions will be open for election:

* *Junior Series Coordinator*

**Nominations Process**

The following process will be used to nominate Members in the election of Committee Members at the AGM or EGM.

* 1. Any Member, in good standing (good standing is defined as a fully paid up member of Triathlon England may stand for election to the Regional Committee.
	2. A candidate for election must be Proposed and Seconded by a Member in good standing using the Triathlon England Regional Committee Election pro forma (Appendix 3).
	3. For a valid nomination to go forward, nominations must include:
		1. The nominees full name and Triathlon England Membership Number and club name (if applicable)
		2. Their Proposers and Seconders full name and Triathlon England Membership Number and club name (if applicable).
	4. Nominations will be sent to the Regional Vice Chair by email or other means and methods approved by the Committee and an acknowledgment of receipt will be issued to the nominee.
	5. Should the nomination be void for whatever reasonable reason, the rational for being classified as ‘a void nomination’ shall be communicated to the nominee as soon as possible.
	6. All nominations must be received 7 (seven) days prior to the AGM.
	7. If a nomination is made by post or by email or other means and methods approved by the Committee and is not received by the Regional Secretary, proof of postage and/or email receipt will not be accepted as a valid nomination. It is the responsibility of the nominee to ensure that the nomination is received by the Regional Secretary and an acknowledgement of a valid nomination obtained.

***Election Process***

Each Member shall have one vote in the election of Committee members.

A list of valid nominations shall be published by the Secretary 10 days prior to the AGM or EGM by publishing the Triathlon England Regional Committee Election pro forma for each nominated Member. Nominees shall also be afforded the opportunity to speak for a maximum of two minutes at the AGM or EGM, prior to the casting of votes.

The Chair shall appoint tellers who shall sort votes cast and relay to the Chair. The election of Committee members shall be passed by a simple majority of the votes cast. In the event of a tied vote, the Chairperson shall have the casting vote, in addition to their ordinary vote.

Any enquiries relating to the AGM should be directed to the Regional Committee Vice Chair – Paul Whitehurst: yorkshiretecouncil@triathlonengland.org

Kind Regards

*Richard Mostyn-Jones*

Chair

*Yorkshire Region*

yorkshire-chair@triathlonengland.org