



MINUTES OF BRITISH TRIATHLON ANNUAL GENERAL MEETING HELD ON SATURDAY 11 NOVEMBER 2017
AT 15:15 - 16:15 AT WEST PARK TEACHING HUB, LOUGHBOROUGH UNIVERSITY, LOUGHBOROUGH,
LE11 3WX

Present:

British Triathlon

Ian Howard TD*, President
Andy Salmon*, Chief Executive
Mary Hardwick*, Director Business
Nicola Dick*, Director Age-Group Teams
Clare Cunningham*, International Athlete Representative
Bill James*, Triathlon England Representative
Mike Battersby*, Welsh Triathlon Representative
Gavin Calder*, Triathlon Scotland Representative

Triathlon England

Tracey Sample¹
40 Triathlon England Members

Triathlon Scotland

Jane Moncrieff¹

Staff

Mhairi Billington (Minutes)
Michael Bucceri
Kay Simnett

Welsh Triathlon

Paul Tanner¹
Beverley Lewis

Apologies

Jon Ridgeon*, Director Major & National Events
Neill Craigie*, Director Marketing & Communications
Craig Stewart*, Director Finance

¹Voting Member

*BTF Board Member

Item	Minutes
1	<p>Introduction and welcome remarks from the President British Triathlon</p> <p>The President welcomed everyone to the AGM and discussed the agenda items.</p> <p>Minutes of the 2016 Annual General Meeting held on 12th November 2016 were approved with 100% acceptance.</p>
2	<p>Presidents' Report</p> <p>The President provided an overview of format of the AGM and gave thanks to all the members. The structure of BTF and the Home Nations was outlined and stressed that all bodies worked closely together. He then introduced Andy Salmon as the new BTF CEO.</p> <p>The CEO thanked his predecessor Jack Buckner and outlined his background before joining British Triathlon. He outlined his view on the importance of the culture of the governing body and that he would have a period of review and listening before he brought in any potential new strategic direction.</p>
3	<p>Financial Update</p> <p>A Financial update was given by Kay Simnett, Director of Finance and Business Operations.</p> <p>The Auditors were reappointed according to section 485 of the Companies Act.</p> <p>An overview was given of the 2016/17 financial year. It was explained that the BTF accounts include totals for Triathlon England. The turnover for the year was £7.1m which was an increase of nearly £1m from the previous year. The Federation declared a surplus of £13.6k. The year had been a difficult climate for sponsorship and the Federation had done well to get the income they had of which the bulk still came from grant money and which was ringfenced for specific programmes. The grant money for World Class Programmes from UK Sport and from Sport England for development programmes accounted for over half of the £7.8m income. Reserves were currently at just over £1m split between TE and BTF and had regularly increased over the last 10 years although cash balances had decreased to £2.3m</p> <p>In considering the future BTF had agreed a sponsorship deal with Accenture which was very positive considering the current sponsorship landscape. This would be partially funding an exciting events programme. BTF were under pressure to decrease back office costs and also to continue taking steps towards financial sustainability outside of grant money.</p> <p>No questions were received on the financial figures</p>
4	<p>Governance and Resolution Voting</p> <p>Mary Hardwick outlined the importance of good governance and said that the BTF was as bound to the Code as TE was. BTF already has a lot of the requirements in place including the gender split on the Board. BTF also has a strong commitment to clean sport which including rolling out testing to age group athletes.</p> <p>The main changes to the British Triathlon Articles were:</p> <ul style="list-style-type: none"> Establishing a Nomination Committee to coordinate the appointment of directors Limiting the President's Tenure to a maximum of 12 years including service on the board as a normal director Converting of the Co-Opted Board Director role of International Athlete Representative to a FULL Board role <p>1) SPECIAL RESOLUTIONS for British Triathlon Federation Co. No 02995438 The 2017 Annual General Meeting was to consider and, if thought fit, to amend the Company's Articles of Association by passing the following special resolution;</p> <p>It was unanimously resolved by three votes to none:</p> <p>That the British Triathlon Articles of Association be amended by adopting the revised Articles produced to the meeting and signed by the President for the purposes of identification (a copy of which has previously been circulated to members).</p>

5	<p>British Triathlon Update</p> <p>The President Ian Howard reviewed the elite performances from the last season which included medals from all disciplines in the sport and also across all age groups from youth to senior.</p> <p>There had been a number of inspirational events including Leeds and Nottingham, the former of which had turned its participant satisfaction rating from 20%-94% from the previous year.</p> <p>When considering the BTF's aim to have triathlon in the top 5 of Olympic sports this was difficult to measure, however our viewer numbers were growing faster than many other sports and there was growth in social media following over all platforms.</p> <p>International influence: Ian Howard outlined the BTF policy of populating international committees so as to influence critical decisions for the benefit of our members and triathlon community. We had 10 international post holders of which more than 50% are women.</p> <p>Financial sustainability: Ian Howard reiterated the need to reduce our reliance on UK Sport funding. BTF would be pleased to get Accenture as a title sponsor although there was always space for others.</p> <p>Clean sport: British Triathlon would be testing age group athletes at Glasgow and was currently undertaking education beforehand.</p> <p>Age group community: our age group athletes attended a total of 18 championships and there were 3093 starts and Britain won 310 medals.</p>
6	<p>Open Q&A</p> <ul style="list-style-type: none"> • Question 1: Could the Board comment on perceived failings of communications around the qualification of age groupers and their payment for events? Answer: BTF has put in place a full time member of staff to deal with age groupers but does have to deal with communication with over 6000 people. It would however consider any specific comments and see whether anything could be done further to improve process.
7	<p>Concluding Remarks</p> <p>The President thanked everyone for attending the meeting. The meeting finished at 16.15.</p>