

Safeguarding Course Terms & Conditions

Entry Requirements:

- Application is made via the online enrolment system.
- Applicant must be of the age as stated in the course description.
- Applicants must have internet access for the duration of the course (unless otherwise stated).
- Applicants must be able to attend the full course duration.

Payment:

- Payment must be paid at time of booking through the online enrolment system.
- Credit or debit card payments are the only available payment method.

Fees:

A number of fees are included in the course costs. These include but are not limited to:

- Awarding body fee
- Resource costs
- Transaction fee

Course Applications:

- Places are offered on a first come, first served basis to applicants.
- Closing date for applications will be 7 days before the course start date, or when all available places are booked.

Course Confirmation:

- Confirmation will be emailed to you on completion of the online enrolment.
- Final details regarding timings, equipment required etc. will be emailed to you approximately 5 working days before commencement of the course by UK Coaching.
- Please ensure that the email listed on your membership profile is correct.

Cancellation and Amendment Charges:

Courses are funded directly by attendees; it is not possible to offer a flexible approach to course attendance due to strict learner ratios. Our cancellation and refund policy is below:

Up to 7 days before course commences:

- A refund will be given minus the online booking and administration fee of £5.

Less than 7 days before course commences:

- No refund or transfer to another course either entirely or partly.

On commencement of all courses:

- No refund or transfer to another course either entirely or partly.
- The full webinar must be attended, and any missed parts of the course will require additional payment to complete again.

IF WE ARE REQUIRED TO CANCEL COURSES, OUR LIABILITY WILL BE LIMITED TO A FULL REFUND OF THE COURSE FEES PAID, UNDER NO CIRCUMSTANCES WILL WE BE RESPONSIBLE FOR ANY FURTHER LOSS.

Please note that all courses will run under Government and British Triathlon Guidance.

Data Protection:

On application a record is generated for course you have applied for. This is only shared with the course organiser and tutors. On certification your membership record is updated with your coaching qualification. An individual's status as a coach can be confirmed to a third party upon request.

Membership and Coaches insurance:

Your membership includes professional indemnity and public liability insurance to cover you as a coach/official; during the course this will allow you to carry out the required coaching to complete your qualification. From commencement of the course learners will be defined as a trainee coach/official.

Trainee coaches should not exceed the course coaching remit until they are certified. It is important to maintain your membership to ensure this cover remains in place.