



MINUTES OF TRIATHLON ENGLAND ANNUAL GENERAL MEETING HELD ON SATURDAY 11th NOVEMBER 2017 AT 14:00 - 15:00 AT WEST PARK TEACHING HUB, LOUGHBOROUGH UNIVERSITY, LE11 3TU.

Present:	TE Board	TE Council	BTF Board
	Bill James	Tracey Sample	Ian Howard
	Richard Fuller -East Essex (C)	Debbie Clarke	Nicky Dick
	Francis Riley	Jane Wild- Cheltenham Tri Club(C)	Mary Hardwick
	Sally Lockyer		Mike Battersby
	Louise McFadzean		

Apologies:

Duncan Hough
Claire Stirling
Sarah Taylor-Hough
Simon Wergan

Triathlon Scotland	Welsh Triathlon
Jane Moncreiff	Beverley Lewis
	Paul Tanner

Staff:

Kay Simnett
Michael Buccheri (minutes)
Mhairi Billington (vote counter)
Ilona Berry (vote counter)
Peter Pain
Paul Moss
Paul Graham
Natalie Justice-Dearne
Linda Haywood - Leicester Tri Club (C)

Members:	Stacey Angliss	Terry Ballard
	David Bellingham	Dr Alastair Benbow
	Manuel Brage	Richard Campbell

Stephen Chambers	James Crawford - Trowbridge Hot Chilli (C)
Andrew Cunnell	Fernando Ferrao
Sue Fuller	Janice Goble
James Gordon	Lawrence Green
Paul Heselwood	Mike Higgins
Sophie Hodge- Tri Surrey(C)	Mark Ingham
Jem Lawson	Audrey Livingston
Richard Masling	Deirdre McCarthy
Roderick Paton	Anthony Pemberton
David Price -Hoddesdon Tri Club (C)	Lindsay Rodgers
Luke Shipley	Ian Simon -Alnwick District Tri Club (C)
Paul Smith	Bex Stubbings
Andrew Teagle	Rosa Teagle
Susan Tiplady	David Truman
Lee Wallhead - Lincoln Tri (C)	Emma Warren
Simon White - BRAT (C)	Heather Williams
Alison Wigg - Farnham Tri Club (C)	

C indicates also club vote

Item	Minutes
1	<p>Introduction from the Chairman of Triathlon England - Bill James</p> <p>The Chairman welcomed everyone to the AGM and discussed the agenda items. Apologies were received from Duncan Hough, Claire Stirling, Sarah Taylor-Hough and Simon Wergan.</p>
2	<p>President's Update from the Council - Tracey Sample</p> <p>The role of the Council and how it fits into the structure of governance of Triathlon England (TE) was outlined. Also outlined were the changes which are taking place to comply with the New Code of Governance. The President also discussed the successes of the Council over the previous year including race series, funding and running of coaching courses in regions, and the revamped Triathlon England awards.</p> <p>The President reiterated the close working relationships between Management Board and Council and the importance placed on the Council as being the voice of the membership in key initiatives especially through Steering Groups and Working Groups.</p>
3	<p>Minutes from 2016 AGM - Tracey Sample</p> <p>Minutes of the 2016 AGM were proposed, seconded as correct and agreed with no objections.</p>
4	<p>Financial Reporting - Louise McFadzean</p> <p>The financial position of Triathlon England was outlined by the Independent Non-Executive Director of Finance. The director outlined that the organisation had operated within their means. Reserves were steady at £514,000 and Triathlon England had received £4.5m in funding from Sport England. A key strategic aim is still to increase membership and to be more self-sufficient and less dependent on Sport England funding.</p>

	<p>The largest proportion of Sport England expenditure is on grass roots development followed by talent funding. Going forward the aims are to continue to develop membership, to drive for sustainability and to fulfil the KPI's of Sport England.</p>
<p>5</p>	<p>Resolution and Voting</p> <p>Changes proposed are driven by the New Code for Sports Governance, which is mandatory for government funded NGBs. In summary, the main changes to the Triathlon England Regulations required were:</p> <p>Ensuring that the Board (TEMB) is Triathlon England's ultimate decision-making body. Changing the role of the Council - emphasis on consultation & advisory input. Establishing a Nomination Committee to coordinate the appointment of directors. Council representation on TEMB being brought within the competency-based system. Introduction of term limits for Council representatives. Independence of the TEMB strengthened with;</p> <ol style="list-style-type: none"> I. a 3rd independent role (to make a minimum of 25% independent directors); II. independent directors majority on Nomination Committee; and III. introduction of a senior independent director role. <p>The Triathlon England Management Board proposed the following changes to the Regulations: <u>Special Resolution No 1</u> <i>That the Triathlon England Regulations be amended by adopting the revised Regulations produced to the meeting and signed by the Chairman for the purposes of identification (a copy of which has previously been circulated to members)</i></p> <p>The members voted unanimously to pass the resolution with no abstentions.</p>
<p>6</p>	<p>Chairman's update from the Board - Bill James</p> <p>A highlights video from 2016/17 was shown. The Chairman discussed the progress on delivery of our strategy to support the vision of Triathlon England, under the following headings:</p> <ol style="list-style-type: none"> 1) Inspirational events: getting better at leveraging the major events for membership benefits. The TE championships are going from strength to strength and we have more organisers permitting their events 2) Growing participation: There was a 2% increase in permitted events. Go Tri was continuing to be successful and would be collaborating with Rowing with Go Row. Bill James thanked those who had supported the Triathlon Trust through their membership donation as their work encourages the next generation into the sport. The increasing number of technical officials and coaches was also outlined. 3) Essential membership: membership continues to grow year on year plus 'churn' is coming down significantly. Triathlon England has launched some great products including coach plus and Children and Young Person membership. Marketing campaigns are coming pre Christmas and through key periods next year. 4) Clubs: how we support clubs is important, the club affiliation process has been streamlined to online. TEMB will be promoting Clubs to be more central to our strategy in when we meet with other HN and BTF boards. 5) Winning performances: the talent pathway flows through and is integrated into the whole performance pathway, progress in development of coaches and young athletes was outlined. 6) Commonwealth Games 2018: these races will be over sprint distance and we are hoping to take 3 men/3 women Olympic athletes, and 2 men/2 women for Paratriathletes. Selection took place this week and will be announced by Commonwealth Games England very soon. 7) Outstanding governance: Bill James thanked the work of Kay Simnett and the governance team for their work in getting the organisation compliant with the new Code. We are now working on preparing for GDPR, and also announced new partnership with Educare and online modules which will be free for club welfare officers. <p>Members of the Council who were standing down after extensive and valued service (Francis Riley, Richard Fuller, Dave Rigby and Derek Biggs) were thanked and given awards.</p>
<p>7</p>	<p>Open Q&A</p> <ul style="list-style-type: none"> • Question 1: Will LGBTQ issues be on the TE agenda for the coming year? • Answer: Our work around this is healthy and we have a signed partnership with Stonewall to develop further. • Question 2: Is there anything TE can do to create partnerships esp. in medical support, to make club events cheaper? • Answer: Francis Riley reminded members they could use the YHA partnership to get cheaper venues. Bill James confirmed that consideration of this area would be part of discussions and planning. • Question 3: Where does TE see duathlon fitting into our strategy?

	<ul style="list-style-type: none"> • Answer: It is part of our sport and will continue to be so. • Question 4: What are the proposed actions to get more club members to join TE? Could we enforce club members to join as individual members? • Answer: It would be difficult to make this compulsory as would be a complete change. However, are currently very aware of this and are working actively on this area. Are working with race organisers to increase purchase of membership over day licenses, there has been some discussion of the potential for mandatory membership for under 18s when racing, for welfare and insurance reasons. Our aim is that in the future membership will hopefully be seen as natural for club members.
8	<p>Concluding Remarks</p> <p>The Chairman thanked everyone for attending the AGM.</p> <p>Meeting finished at 15.00</p>