

Meeting Minutes

Purpose of Meeting:	Committee Meeting
Date of Meeting:	10 th September 2014
Time:	7.30 pm
Location:	Hilton Hotel Stansted

Attendees:

Name	Representing	Name	Representing
Jonathan Davies (Skype)	Born-2-Tri	Carol Macdonald	Triathlon England
Ashley Nicholson (Skype)	Discovery Tri	Elisabeth Ross	Tri-Sport Epping
Richard Fuller	East Essex Tri	Tim Williams (Skype)	Regional Academy Coach
Kevin Carley	Blackwater Tri	Mike Jubb	British Triathlon Trust

Apologies:

Name	Representing	Name	Representing
Wendy Staines	Discovery Tri		
Natalie Stone	Discovery Tri		
Rob Lines	Tri-Anglia		

Item	Notes	Action
1.0	The minutes of the last committee meeting were adopted and the matters arising items as follows were discussed.	
2.0	Matters Arising	
2.1	<p><u>Guest Speaker - : Mike Jubb BRITISH TRIATHLON TRUST</u></p> <p>Mike Jubb attended and presented a short talk on the British Triathlon Trust :-</p> <p>The trust is separate from British Triathlon and is essentially a charity driven project to bring sport to children's life who would not necessarily have the opportunity</p> <p>In their words “ Community involvement of Triathlon to improve children's appreciation of sport “ “ Using the sport of Triathlon to change lives “</p> <p>The ultimate Goal was to publicise the British Triathlon Trust and generate interest from big Business to invest in the Trust so that they can stage events across the UK.</p> <p>JD thanked Mike for his presentation and offered the support of TEER should future ventures be programmed in the Eastern Region.</p>	Note

Item	Notes	Action
2.2	<p><u>Adult Relays</u></p> <p>Committee advised that the event date was an issue and would be looking to secure a date for early August 2015.</p> <p>Richard Fuller to contact Steve of Go Beyond to take up Boxend discussions.</p>	RF
3.0	Treasurers Report: - Verbal Report as Summarised Below	
3.1	<ul style="list-style-type: none"> ■ The Summary of the monthly Accounts were received under separate cover ■ The accounts are in good shape ■ RF noted that further funding required for new race officials Polo Shirts & Fleeces. 	RF
4.0	League and championship Fixtures	
4.1	<p>Future Children's IRC's and League</p> <p>The results of the children race consultation questionnaire had been compiled and the outcome of the findings was discussed in AOB.</p>	Note
5.0	<u>IRC 2014</u>	
	<i>Refer to Chief Coach Report in the appendix of these minutes</i>	
6.0	Academy Update :	
6.1	<i>Refer to Chief Coach Report in the appendix of these minutes for Academy Update</i>	
6.2	<p>The need to offer open water swimming and Traffic free training sessions or events in the Eastern region is growing problem to which the Eastern region need to explore future options.</p> <p>A number of venues were suggested which would require further investigation relating to their suitability.</p> <ul style="list-style-type: none"> ■ Fairlop Waters :- History of water quality issues – Natalie stone Volunteered to review ■ Hainault :- ■ Hanningfield Reservoir :- Wild life issues to be considered. - Kevin Carley to review ■ Alton Water :- Ashley Nicholson to review ■ Bradwell sailing Centre / Bradwell Airfield & Water :- Richard Fuller to contact Jamie Cooper @ Dengie Events ■ Fambridge – Tidal – event timing to be considered - Natalie stone Volunteered to review ■ Ipswich Marina - Natalie stone Volunteered to review ■ Heybridge ■ Burnham ■ Dorney Lake 	<p>T.Williams</p> <p>N.Stone</p> <p>R.Fuller</p> <p>A.Nicholson</p> <p>K. Carley</p>

Item	Notes	Action
6.2 Cont'd	<ul style="list-style-type: none"> ■ Hokeham ■ Mannery Park <p>It was also an option to consider breaking up disciplines for training events – ie open water swim / break – relocate to off road tarmac location for cycle and run. Not perfect but a possible option to be explored</p>	
7.0	Technical Co-ordinator Update	
7.1	<i>Refer to Technical co-ordinators report in the appendix of these minutes.</i>	Note
8.0	RPM Update :-	
8.1	<i>For complete report refer to RPM report in the appendix of these minutes.</i>	
8.2	CM enquired about sourcing some TEER feather flags / Box banners / Pop up Triangles for use when promoting TEER at triathlon events. CM to investigate accordingly - RF advised that the feather flags were previously sourced from - Blu splat	CM
8.3	<p><u>Events</u></p> <p>The Triathlon planned in Cambridge on the 28th of September was Cancelled.</p>	Note
8.4	<p><i>TEER committee discussed the merits of facebook and how it could be used to benefit the regions members. It was agreed facebook would be a could conduit for the distribution of TEER information.</i></p> <p>CM & RL are now set up & using Facebook</p>	Note
9.0	TEER Strategy Update	
	<i>The Triathlon England Eastern region strategy implementation strategy - volunteers to co-ordinate development in these areas with assistance from committee members</i>	
9.1	<p><u>Increasing Profile of Triathlon & TEER</u></p> <p>Merchandise was circulated as spot prizes at the regions races :- Specific events were identified for Volunteer attendance required.</p> <p>The Chairman would like to thank all those who volunteered to attend races on behalf of the Region</p>	Note
9.2	Triathlon England Information leaflets are now available to circulate at the various Triathlon meetings	Note
9.3	<p><u>Increasing Participation -</u></p> <p>Go Tri Flyers available</p>	Note

Item	Notes	Action
9.4	<p><u>Sustaining Growth</u></p> <ul style="list-style-type: none"> ■ Representation in the Region CM & JD attending club forums ■ Relatively well represented & supported ■ Consider Essex meeting to be programmed <p>This is an ongoing commitment by the Region and is to continue into 2015</p>	Note
9.5	<p><u>Improve talent Pathway :-</u></p> <p>Regional Head coach – Actively integrating with the regions athletes</p>	Note
10.0	Any other Business	
10.1	<p><u>Childrens race Consultation Response</u></p> <p>The race consultation process discussed a number of suggestions to improve the children's events and address the shortage of places.</p> <p>The suggestions were put to clubs and their race organisers and none of the clubs were keen on implementing the suggestions as it meant an increase workload on the race organisers to police.</p> <p>Futher points discussed</p> <ul style="list-style-type: none"> ■ Walden Tri are to stage a race for 300 places – Possibly an IRC race ■ There was a discussion about opening up of race on entry central possibly no sooner than 6 -8 weeks before the event. ■ Ensuring all races are sanctioned by TEER ■ On suggestion was considered further – reserving starting places for entrants from event hosting clubs ■ RF to contact Race organisers further regarding the suggestions to see if there is any possibly of auctioning the initial suggestions. 	
10.2	<p><u>Furshaw Events</u></p> <p>The region had a complaint from a member regarding a North Norfolk Triathlon which was not registered by with TEER.</p> <p>The applicant it is understood wanted his money back (It was not inferred if the applicant had taken part in the event or not – It was assumed they hadn't)</p> <p>The committee agreed that they could not help with the applicant receiving a refund – However they agreed on the following actions :-</p> <p>Furshaw Events :-</p> <p style="padding-left: 40px;">Identified as having a Back Debt list</p> <p style="padding-left: 40px;">Request that Simon Brielly contact the operator of Furshaw events to remove the Triathlon England Logo from their web site :- As they continually stage races with no race permits and No TEER race officials.</p>	

Item	Notes	Action
10.3	<u>Date of AGM</u> AGM proposed to be 22 nd October Wednesday Evening 7.30pm meet for 8.00pm Start Committee agreed to make reservation for 30 attendees providing Tea & Coffee's Venue – Hilton Hotel - Stansted	Note
10.3	<u>Date for children's award and activity day</u> Children's Awards 25 th October – Cost reviewed Bowling event came out as most cost effective activity – A preliminary reservation has been secured at Cambridge 10 Pin – Committee agreed to go ahead with Bowling event.	Note
10.4	<u>Date of Next Meeting</u> Refer to attached Proposed meeting schedule in the appendix for 2014	Note
	Meeting closed 2200 Hrs	

09th July 2014 - Regional Committee meeting Minutes Appendices

Schedule of Future 2014 Committee meetings	As attached
Treasurers Report	Provided under Separate cover
Regional Head Coach's Report	As Attached
RPM Report – Essex / Herts/ Suffolk /Beds / Cams / Norfolk	As Attached
Technical co-ordinator Report	AS Attached

2014 Regional Committee meeting dates for 2014

Month	Day & Date	Venue
MARCH	Tuesday 11th March	Hatfield Peveril Natalie Stone to Host at Home Directions to follow.
MAY	Wednesday 7th May	Stansted Airport Complex – Hilton Hotel
JULY	Wednesday 9th July	Norwich – Venue TBC
SEPT	Wednesday 10th Sept	Stansted Airport Complex – Hilton Hotel
OCTOBER	Wednesday 22nd Oct	AGM midweek evening with Adult Awards Stansted Airport Complex – Hilton Hotel
OCTOBER	Saturday 25th Oct	Childrens Award afternoon – Bowling / Laser Quest TBC
NOVEMBER	Wednesday 19th Nov	Venue TBC

Regional Head Coach report – Sept 2014

Academy results

More outstanding results from Sophie Alden & Finn Barnes

- 2nd and 3rd respectively in the Superseries overall
 - 2nd & 4th at Liverpool (National champs)
 - 3rd & 1st at Nottingham (U20 festival)
 - Top ten finishes for George Cook & Maddie Henderson.
- Satisfying performances from Amy Chalmers, Robbie Brunton, Oliver Swallow, Elliot Bennett. All finding their feet at a new level
Jemima, James Kidd, Honor have all had health and injury problems.
Also raced: Arran, Clover, Christian,
Not raced: James Tapley, Mark Cheney Baxter.

Alumni

Competing successfully

- George Schwiening – European U23 duathlon champ & relay champ.
- Good performances (age group overall wins) as seniors from Alice Sharpe, Adam Tapley, Joe Giggins (cycling).
- Sean Watson had some good races at the start of the season (elite junior)

Activity

- Several open water swim sessions at tri farm (some in conjunction with IRC team)
- Triathlon England race practice day at Mallory Park
- Chaingangs each week at Cambridge & Chelmsford.

Trials

We had our second formal trials weekend at New Hall on Saturday & Sunday.

- 42 people applied for trials – 3 ill/injured & no show
- Including most current members (Clover, James elected not to re-trial/reapply. Mark no contact/no show)
- Pleased with numbers but only one silver performance from a new triallist (Elliot Swallow).
- Will suggest a number of bronze scorers apply
- Good trials from most current members.
- Have put Sophie, Oliver & Finn forward for national trial squad.

IRC

- pleased with preparation sessions and team
- less inexperienced than last year.
- 6th overall (cf last last year) but result is not important. Most performances were very good.
- Good event and good atmosphere
- 4 of the team have trialled for the Academy.

NAME Carol Macdonald. MONTH August

Clubs		
No. in your region(s)	No. visited in month	No. visited YTD
67	3	25

Key meetings :

- 1.Hoddesdon Tri – delivery of swim buoys and general help.
- 2.Chair of East Region for Strategy planning
3. West Suffolk Wheelers

events			
No. in your region(s) which are registered	Initiated contact	Reactive contact	Total contact YTD
79	10	5	17

Key meetings or issues

- 1.Lee Valley Aquathlons – mini evening series of events
- 2.Triathlon Pink Uk Basildon – helped out in transition, gave out give a ways and general advice to comeptitors.
- 3.Cambridge Tri – Go Tri event development

No. of events attended	5
Events attended YTD	16

Main events attended & role

- 1.Lee Valley Aquathlons – mini evening series of events, general advice
- 2.Triathlon Pink Uk Basildon – helped marshal in transition, gave out give aways and general advice to competitors.
- 3.Go Tri Bury St Edmunds – help set up and handed out goodies at the end along with membership leaflets

Coach's Courses

L1 booked	L2 booked	L1 completed	L2 completed	New coaches	Total of completed places
2	3				

products

Open water	Booked	Completed	Attendance
	1	1	60

Ride Leaders	Booked	Completed	Attendance
	1	1	12

Run Leaders	Booked	Completed	Attendance
	1		

Teach F/c CPD	Booked	Completed	Attendance
	1	1	24

Coach Ed – Level 1 Newmarket – full up
Level 1 St Neots – 9 confirmed
Level 2 Newmarket – 10 confirmed
Level 2 St Neots – 13 confirmed

Regional Official's Coordinator
Report to Committee-10th September 2014

It has been a good season so far with only one or two problems at children's races with officials using the discretionary review process for decisions they have taken. This is a process I introduced this year for officials in the region to refer disputed decisions to me for review and recommend a course of action from there. This has so far worked well although officials are perfectly entitled to ignore the review and it isn't a substitute for the appeal process.

We now have 13 trainee LTOs going through the process from the courses in April and July, one of which from the previous qualification regime. This has been quite a logistical headache organising shadows with the small number of officials who are sufficiently skilled and knowledgeable to assess officials but it is working well. The process of passing officials as competent is significantly more stringent than under the old regime and therefore the standard of official qualifying over the past three years is much higher. Once all these trainees have passed the process we will have hit our 2017 target of officials in the region.

One issue that recurs year in year out is decisions made by officials at IRC qualifiers being challenged both at the event and afterwards and therefore I would like to propose that for 2015 each IRC qualifier has at least two officials one of whom is a NTO. Whilst organisers are expected to pay the expenses of one official I think the region should pick up the cost of the other as a gesture of support from the region.