

Meeting Minutes

Purpose of Meeting:	Committee Meeting
Date of Meeting:	21 st November 2018
Time:	7.30 pm
Location:	Roding Suite, Novotel Hotel, Stansted

Attendees:

Name	Representing	Name	Representing
Jonathan Davies	Born2Tri	Peter Pain (Guest)	British Triathlon National Development Manager
Elisabeth Ross - Treasurer	Tri-Sport Epping		
Clive Hatch (Chair)	Blackwater Tri		
Simon Howlett	Ipswich Tri		
Rob Lines	BTF Regional Manager		

Apologies:

Name	Representing	Name	Representing
Alasdair Sutherland	TRISudbury	Tim Williams	Regional Academy Coach
Rav Dighe	Aloha Tri	David Bennett	
CJ Henson	Born2Tri	Mark Philo	Tri-Anglia
Ali Henson	Born2Tri		

Item	Notes	Action
1.0	Welcome, Introductions and Apologies	
2.0	Regional Relays	
	This was discussed and the committee recommended that the swim be shortened to 400 metres maybe in one end of the lake and then out at the other? The motion was passed and the committee agreed to underwrite the cost of any loss with any profits being retained by the club to reflect the efforts required to stage the event at estimated cost of £10,399. The proposal from Born2Tri is attached below. JD declared an interest and did not vote but will notify Born2Tri of the decision.	

Item	Notes	Action
3.0	Treasurers Report	
	<p><u>Bank Accounts</u></p> <p>ER mentioned that the region has three bank accounts with one to be drawn to zero and this account will be used to manage and keep the regional academy funds in this account. One account will be retained (Barclays), one HSBC savings account and the main account will be with HSBC. The academy account will be overseen by the committee and ER for the purposes of good financial scrutiny and probity. This was agreed by committee.</p> <p><u>Donation</u></p> <p>ER reported that a TE member has donated £5000 to the region and there was discussion about how it should be used. Various ideas were discussed and CH will have a chat with the donor to see how best they would like it used.</p>	CH
4.0	Regional Leagues (Adults/Children)	
	<p>RL read an email from Mark Wilsher regarding the adult league, so far there have been 11 responses from event organisers but this is still short of the number of interested clubs at last year. JD to mention the possibility of being included in the league to Born2Tri.</p> <p>SH circulated the list of proposed races and mentioned that the recommendation from the TE AGM is that there should be fewer events in the league to save young athletes racing too many events and to make sure the events are higher quality. This would also give other races which may have been neglected by league focused athletes. The list of races was discussed and there are nine races to be included with no clashes.</p>	
5.0	Committee Roles	
	<p><u>IRC Manager</u></p> <p>SH suggested that Craig Dyce could be approached to be IRC manager, SH will contact Craig and discuss the possibility with him then feedback to the committee.</p> <p><u>Committee Roles</u></p> <p>CH mentioned that the Secretary role is still vacant, subject to confirmation from CJH, Vice Chair and Social Media Manager. There was discussion around potential candidates. PP suggested contacting academic institutions to see if any of the students are happy to volunteer.</p>	SH

Item	Notes	Action
6.0	Any Other Business	
	<p>CH raised the suggestion of having a chairman's charity for the 2019 season and this would be for Meningitis Now as JD is a community ambassador as a way of thanking JD for his work for the region. This was agreed and methods of raising funds were discussed. JD to contact Meningitis Now to arrange for buckets or collecting tins and to let them know.</p> <p>Meeting Venue: JD to investigate whether Braintree Council can rent out their committee rooms and to advise accordingly.</p>	JD
7.0	Dates for Next Meetings	
	<p>Dates for next committee season 2019:</p> <p>January 23rd 2019</p> <p>March 20th 2019</p> <p>June 5th 2019</p> <p>September 11th 2019</p> <p>AGM 16th October 2019</p> <p>November 20th 2019</p>	Note
	Meeting Closed 9:40 pm	