

Meeting Minutes

Purpose of Meeting:	Committee Meeting
Date of Meeting:	7 -12-2011
Time:	8.00pm
Location:	Skype Meeting

Attendees:

Name	Representing	Name	Representing
Richard Fuller	East Essex Tri		
Ashley Nicholson	Discovery Tri		
Mike Porter	Tri Racing Inc		
Rob Lines	Tri - anglia		
Natalie Stone	Discovery Tri		
Morgan Williams	British Triathlon		
Elisabeth Ross	Tri- Sport Epping		
Geoff Jones	Cambridge Tri		
Jonathon Davies	Born 2 Tri		

Apologies :

Name	Representing	Name	Representing
Malcolm Hooker			
Carol Macdonald	British Triathlon		
Tim Williams	Cambridge Tri		
Paul Dutton	Team Trisports		

Item	Notes	Action
1.0	Apologies were received from persons denoted above	
2.0	<u>Welcome to New Committee</u> Richard Fuller welcomed all the new committee members and a formal introduction was invited from all the attendees.	Note
3.0	The minutes of the last committee meeting were adopted and the outstanding items as follows were discussed	
3.1	The purchase of TEER feather flags was followed up from the last meeting. RF had investigated the costs which was reported to be £ 251 Each or £231 each when 5 or more are ordered. Initially a budget allowance of £700 - 800 budget was suggested (3 @ £753 or 5 @ £ 1155). Continued :-	

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3.1 continued	<p>Discussions relating to how often the flags are used, where they would be stored, the design, colour, weight etc. It was agreed that 5 flags @ £1150 would be the most flexible for usage given the size of the region.</p> <p>Storage at different locations around the region would need to be agreed.</p> <p>Morgan Williams agreed for the design of the flags to be developed by British triathlon on receipt of some initial designs from TEER Richard fuller & Rob Lines.</p> <p>Malcolm Hooker was to confirm if funds available</p>	<p>R. Fuller</p> <p>R. Lines</p> <p>M. Hooker</p> <p>M.Williams</p>
3.2	<p>Item 3.3 of the previous minutes was relating to the committee approved funding for Howard Davies for the work he was undertaking with schools within the region. A payment of £2000 was sent by Malcolm Hooker. The committee agreed that a formal update how well it is going.</p> <p>Richard Fuller to ask Howard Davies to provide an update in committee meeting May / June</p>	<p>Richard Fuller</p>
3.3	<p>Item 3.4 of previous minutes Supply of Winter jackets for academy; Items have been ordered and are to be delivered in January.</p> <p>Funding provided only being made available to Youth academy – No funding to Tri-Star's Further discussions during academy Report</p>	<p>Note</p>
3.4	<p>Item 3.5 – of previous minutes Race officials Purchase of Polo Shirts; - Richard Fuller investigated prices and reported that we could purchase 30 Polo shirts for £700.00.</p> <p>20 Number shirts being allocated to Race officials which left a remainder for committee members.</p> <p>The committee agreed that Richard place the Order on that basis</p>	<p>Richard Fuller</p>
3.5	<p>Item 3.7 – of previous minutes St Luke's Triathlon; - Jonathan Davies reported that the triathlon went well after concerns regarding Health and safety of the event. All safety precautions were a carried out well – only issues was a nudity at transitions. The event was very fortunate with the weather and would advise future events to carried out earlier in the year</p>	<p>Note</p>
3.6	<p>Item 3.10 IRC Expenses yet to be paid :- Malcolm Hooker to advise / address</p>	<p>Malcolm Hooker</p>
3.7	<p>Item 3.12 Triathlon Live Olympic initiative : - Morgan Williams advised that the directive for this initiative is now being managed by LOCOG who would be approaching local authorities to determine where locations would be.</p>	<p>Note</p>
3.8	<p>Item 6 – of previous minutes - Sport England funding – Milton country park was explored as an exciting initiative for a new sporting centre a presentation was given at the AGM. Committee to decide to propose this initiative</p>	<p>Note</p>
3.9	<p>Item 7.1 – of previous minutes - Academy update to Follow see also item 5.0</p>	<p>Note</p>

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3.10	Item 7.3 – of previous minutes - Academy applications on the website – Geoff jones to review and develop after Christmas. Committee update to be provided	Geoff Jones
3.11	Item 9.0- previous meetings - Herts Youth Games £500 invested this year and offered for 2012 although Howard Jones had requested £2500 – Carol Macdonald to chase up an alternative supplier and update the committee at the next meeting.	Carol Macdonald
4.0	As The Treasurer Malcolm was unavailable so no accounts update was provided at the time of the meeting Malcolm to provide update at next Committee meeting	Malcolm Hooker
5.0	<p><u>Academy Update</u></p> <p>In the absence of Tim Williams No Youth Academy Report delivered to committee update at next meeting.</p> <p>Geoff Jones provided a brief review of The Tri-Star's Academy intentions.</p> <p>Looking at 3 initially 3 to 4 sessions to be programmed but due to no funding available to book facilities this means they would have to piggy back youth training sessions.</p> <p>Tri-Star's Academy looking to possibly do weekend sessions on a morning which would require the hire of pool/track and cycling facilities, again funding is an issue.</p> <p>Morgan Williams reported that he has received similar messages from others and he will look into the funding allocation and report back.</p> <p>The committee agreed to allocate £1000 for Tri-Star sessions to enable Geoff Jones to develop a proposal and start looking into and booking venues subject to Malcolm confirming the funds are available.</p> <p>Geoff Jones would be looking to improving interaction between clubs and sharing training session ideas and resources, with other coaches possibly 1 meeting a year and most over either winter or summer, yet to be decided.</p> <p>Richard Fuller to circulate request to all clubs for a list of Junior coaches within the region.</p>	<p>G. Jones</p> <p>R. Fuller</p> <p>T. Williams</p> <p>M. Williams</p>
6.0	<p><u>Technical Co-ordinator Update</u></p> <p>Jonathan Davies provided the following end of year summary.</p> <p>Currently TEER has good levels of officials and 8 currently going through shadowing exercises.</p> <p>TEER have a number of level 1 officials but not many level 2's and currently level 2 officials are being drafted in from neighbouring regions when required for events when required.</p> <p>TEER currently has 2 Trainees available to do the level 2 course but the courses are rare and usually held at locations outside of the region. The timing of the level 2 courses in March is not workable and is close to the end of the funding year so id places are not taken up funding is lost as it cannot be carried over to the following year.</p>	J.Davies

Item	Notes	Action
6.0 continued	Jonathan Davies is to liaise with Morgan Williams to advise when there are sufficient numbers available to make a level 2 course cost effective with TEER Region with the number supplemented from neighbouring regions.	J.Davies
7.0	RDM Update :- Carol update to follow ;- Malcolm Williams to send a report after working through Gavin Passmore's Work load following Gavin leaving British Triathlon	Carol Macdonald Morgan Williams
8.0	<u>The league and championships 2012</u>	
8.1	It was agreed the same number of races for adults and children were to be considered and follow the same format as previous years. League championship races to be promoted ahead on the TEER website. Typically £50.00 league £200.00 for championship race Richard Fuller to welcome responses / feedback from race directors as it was muted during the meeting that some race directors did not feel they were getting value for money.	Note
8.2	The junior triathlon was not well represented as a one off event. The committee agreed the importance of the event and agreed to promote the event	Note
8.3	The youth championships to be combined with the tristars as previous years. The championship race is to be staged at Upminster who have applied for championship status.	Note
8.4	Richard Fuller to issue outline of proposals for race events.	R. Fuller
8.5	Nice-Tri has contacted TEER with regards to then staging a middle distance Triathlon as a championship status race. A discussion regarding other locations which could also be considered as a middle distance event and who may feel it a unfair to have not been consulted over the awarding of status championship. Other race locations mentioned were the Monster and Dengie Tri, Bradwell middle distance and a slightly longer Viking Tri. The outcome of the discussions was for TEER to recognise the Nice Tri middle distance race with a view to invite bids for championship status in 2013.	Note

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8.6	<p><u>IRC's 2012</u></p> <p>With regards to coaching next year, Geoff Jones was willing to carry on in role (Having deputised for Wendy Staines in her absence due to illness) If Wendy Staines was happy for him to continue.</p> <p>Ashley Nicholson to contact Wendy Staines and return reponse to the committee.</p> <p>The manager for the IRC'S was still being decided and clarification from Tim Williams with regards to the role and what was involved as team manager was requested.</p>	<p>A.Nicholson</p> <p>T. Williams</p>
8.7	<p><u>Qualification Events</u></p> <p>There was some concern with regards to the lack of open water experience some of the youths and tristars who qualified had.</p> <p>Tim Williams and Geoff Jones to submit a proposal back to the committee with regards to considering the selection of IRC athletes should include a compulsory open water event so that the selected athletes have had open water experience.</p> <p>Morgan Williams did add that the British Triathlon insurances covers open water training venues.</p>	<p>G. Jones</p> <p>T. Williams</p>
8.8	<p><u>Relay Triathlons</u></p> <p>Current relay Triathlons are not in the same format as the up coming race format which will be adopted for the Olympics in 2013.</p> <p>A trial race was staged previously by Simon Edwards in Norwich with some success.</p> <p>The committee was not opposed to Jodie McCallum Changing to the new format.</p> <p>Richard Fuller to speak with Jodie to understand the changes and confirm the committee is receptive to the format change.</p>	<p>R. Fuller</p>
9.0	<p><u>Any other Business</u></p>	
9.1	<p>Norwich Triathlon has approached the TEER to stage a children's Championship Relay Triathlon which all committee members agreed was a great initiative.</p> <p>However the proposed date of the Triathlon was preliminary set for the same weekend as the Cambridge Tri-Star's Triathlon which is an IRC qualifier.</p> <p>This is further to advice from the committee for both clubs to co-ordinate with each other following the same issue last year which resulted in the Norwich Tri-Star triathlon not having the same good attendance in previous years.</p> <p>The Committee were supportive of both events and would like to support the Norwich relay Initiative.</p> <p>Richard Fuller contact both clubs to see if the double weekend booking can be avoided and one of the events re-scheduled</p>	<p>R. Fuller</p>
9.2	<p><u>New TEER website</u></p> <p>Richard Fuller Invited all members to visit the website and review the site and provide any feedback which could develop the webpages further</p>	<p>Note</p>

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9.3	<p>Richard Fuller suggested that certain representatives on the committee would be given access to manage associated sections on the site these were initially agreed as follow :-</p> <p>Committee section Ashley Nicholson</p> <p>Officials Jonathan Davies</p> <p>Academy Geoff Jones</p> <p>Other individuals to be considered.</p>	Note
9.4	<p><u>Date of Next Meeting</u></p> <p>The mutually agreed date for the next meeting will be the 11th of January</p> <p>The meeting shall be another conference Skype meeting commencing at 8.00pm and initiated by Richard Fuller.</p> <p>Agenda :- Regional Race series dates to be discussed / finalised</p> <p>Arising issues from the region</p>	Note
9.5	Meeting closed 21.53	