**Triathlon London**

**(Triathlon England - London Region)**

**Minutes of the General Committee Meeting held on Tuesday 10 September 2019 at 7pm.**

**Venue: YHA London St Pancras, 79-81 Euston Rd., Kings Cross, NW12QE**

**In attendance:** Debbie Clarke (“DC”), Lorraine Kelsey (“LK”), Bizzy May (“BM”), Audrey Livingston (“AL”), Heather Waghorn (“HW”), Chris Hall (“CH”) and Lara Bonici (“LB”), Gillian Saunders (“GS”)

Non-committee member Jon Train (“JT”) and Gideon Shawyer (“GS”) attended

1. **Apologies**

Haren Thillainathan, Mark Klein and Jon Lunt

DC confirmed a quorum was present and therefore declared the meeting open.

1. **Review of previous minutes of meeting**

Accepted for accuracy and approved. The minutes are to be uploaded on to the website.

1. **Chairman report, including Triathlon England Coaches (“TEC”) meeting feedback**

DC ran through Chairman’s report and highlighted the following:-

Change on regional budgets

DC confirmed that going forward the budgets would be linked to the scorecard (does not apply to juniors). The TE has ringfenced money to support the juniors in the coming year. First new scorecard form will be submitted in November 2019 for funds available at the beginning of 2020.

Change on regional roles

JT now responsible for both the London region and South East and hopefully this will increase interaction and the potential to learn from other clubs and share CPD courses/events.

Triathlon Trust

DC confirmed she will be appointed to the board of Tri Trust and hopes communication levels will increase.

TE president

The term of the Triathlon England Council President and regional representatives has been changed to two terms of two years which is in line with four year not for profit rules.

Club chairs meeting

It was decided that no agenda was necessary as it would be an open floor for discussion.

Senior league

The committee to put forward questions for DC to raise and in particular query re participation numbers and team relay promotion.

1. **Awards**

DC requested the committee vote for the award nominees by no later than 20 September 2019.

It was agreed that a survey would be run with the London League event organisers to obtain nominations for the senior event of the year.

The date for the awards were confirmed as 10th November 2019 and CH was leading. Various discussions were held in relation to venue, invites and order of business. JT to assist with social media promoting the evening.

1. **AGM**

DC and LK confirmed Notice of AGM had been prepared. It would be sent to JT for circulation in the newsletter as well as to the various London clubs. The club chair meeting would be held on the same day, shortly before AGM.

The question was raised as to electronic voting and DC confirmed that although electronic voting was available as per the constitution, it was not an option this year however would be kept in mind going forward.

Each committee member wishing to stand for re-election to submit confirmation to LK by no later than 1 October 2019.

**Financial**

CH confirmed the region’s finances are in good shape and both the junior grant and development grant had been received.

Discussions were held as to the best use of funds for the benefit the region- courses in respect of first aid and junior coaching were high on the list.

1. **Recruiting into vacant roles**

The following positions were still available on the committee:-

* Senior league co-ordinator; and
* Partnership officer

Social media team were to promote the positions at the same time as the AGM.

7. **AOB**

JT discussed meeting held with national youth charity, Restless Development, who have reached out to the region requesting volunteer assistance at various school events. It was agreed that further discussions would be held.

AL suggested a contacting Decathlon, who are already in partnership with Triathlon England, with a view to creating a scheme whereby bikes/wetsuits etc could be loaned from Decathlon for a fee and would reduce the expensive kit/equipment outlay, particularly for juniors. JT to explore further and revert back.

The committee discussed various marketing of the league and suggested that GoTri should be promoted more widely as both beginner friendly and return from injury events. DC to circulate questionnaire regarding London League for the following year (2020) to start promotion.

HW suggested a trial social media competition with the winners being awarded Decathlon vouchers- this was agreed by the committee.

A drafting date had been confirmed at Velopark for November 2019.

DC confirmed London region club ambassadors are being encouraged to promote BTF membership amongst club members.

The Chairbrought meeting to a close.