



EXECUTIVE BOARD MINUTES OF MEETING

**Tuesday 18 November 2008
7.15pm at London South Bank University**

Present: James Beckinsale
Siobhan Brownlow
Claire Chapman
John Petrides
Alan Spelling

In attendance: Steve Newell
John Taylor (Thames Turbo)
Colin Thomson (Z tri)
Mick Cairns (Victoria Park)
Katie Ward (Team Economic Energy)
Peter Lambert (Trent Park)
Jon Horsman (Crystal Palace)
Alan Hanley (Ful-on-Tri)
Jon Train (Thames Turbo)

Apologies: Fiona Moorhead-Lane
Lynda Chase

1. Minutes of Previous meeting

The minutes of the previous meeting held on 7 May 2008 were approved for signature by the Chairman.

2. Chairman's overview

John Petrides referred the meeting to the document, *Chairperson's Report 2008*, and in particular it was noted that:

- (a) The region had exceeded its target at the IRCs and had had success in the development of youth talent. Specific thanks were given to James Beckinsale and Alan Spelling for their work over the past year with youth development.
- (b) All KPIs has been met with the exception of club accreditation

3. Treasurer's update

In the absence of Fiona Moorhead-Lane, the Chairman provided an update on the financial position of the region, during the course of which it was noted that clarifications were being sought from Triathlon England in respect of ring-fenced funds so that it was clear what funds were available for regional initiatives. It was noted that the region currently had positive funding and that sponsorship arrangements were in place.

4. RDM's update

Jon Train circulated to the meeting the RDM's update which was taken as read. Specifically it was noted that:

- (a) Sport England's Targets: it was noted that all targets had been met and discussions had started to discuss the targets going forward, and in particular, if the approach of "one size fits all" targets was the best way to proceed.
- (b) Development coaches: It was noted that focus had been placed on raising the quality of and providing mentoring to coaches and extending the reach of triathlon. Drop in sessions had been run focusing on youth, women other triathlon. The Sport England target had been exceeded in this area. In 2009, the focus would be on building on the good groundwork which was already in place. In particular, the aim was to hold two "Kids of Steel" events within the Region and that there was already support from the club network for these events.
- (c) Tri-Star and youth: 4 events had been held with c.200 participants per event. In 2009, the aim was to expand the series with a triathlon focus. Jon Train updated meeting on the juniors' sessions that were in the pipeline and next steps, including the aim of having triathlon taster days within local schools where kit was provided to facilitate the sessions.
- (d) London Youth Games: Jon Train reported that the aquathlon had had good participation and that as a result triathlon was being reintroduced to the London Youth Games. It was noted that discussions were being scheduled with the London Boroughs to gauge support and to hold training sessions with the London Boroughs to raise interest. The funding for 12 turbo trainers and 12 bikes was noted.

Action: *it was agreed that the Youth Committee would review the ways in which interest in the events could be maintained, for both youth and Kids of Steel events.*

4. Election and re-elections of officers

In accordance with paragraph 7 of the Constitution the following persons were elected/re-elected:

Chairman:	John Petrides
Vice Chairman:	Alan Spelling
Treasurer:	Fiona Moorhead-Lane
Secretary:	Claire Chapman
Technical Officer:	Lynda Chase
Coaching Officer:	James Beckinsale
Participation Officer:	Siobhan Brownlow

It was noted that the Committee would welcome a Communications Officer to join the Committee and to support the Committee's and the RDM's work in developing triathlon within the Region.

Action: *it was noted that Trent Park currently had such a role which was successful in promoting the club and its activities. Peter Lambert of Trent Park agreed to share the job description with the Committee.*

The meeting discussed whether the current structure of having a separate Executive Committee and Juniors Committee remained appropriate. In general, it was thought that given the current focus and work, there would be merit in consolidating the committees.

Action: *Alan Spelling agreed to raise at the next Juniors Committee and to come back with a response.*

5. Questions

It was noted that no questions had been submitted in advance of the AGM. However, the Committee invited questions from the floor

In response to the question from the Committee, what did members want to see from the Region, it was noted that support for juniors was a priority within the clubs and region generally. It was noted that the Regional coaching officers were available to support clubs in this area and that any requests for assistance should be made to Jon Train.

There was a general discussion, in response to a question from Victoria Park about accreditation and advice on starting up a triathlon section to a well established running club. Again, it was noted that the development coaches were available to meet with clubs and discuss how triathlon specific training sessions could be set up and coach development.

It was also noted that making triathlon accessible to all was important to attendees, ensuring that entry costs were managed and that there were a variety of multi-sport events held, including aquathlons.

6. AOB

The annual awards party was discussed and it was agreed that this would be held on Saturday 24 January and would be a combined juniors and seniors event.

Action: Steve Newall to provide details of a potential venue in Chiswick.

Siobhan Brownlow circulated to the meeting an update on the website and an overview of the participating statistics within the Region.

There being no further business, the meeting concluded at 8.20pm.