



EXECUTIVE BOARD MINUTES OF MEETING

**Tuesday 10 November 2009
7.30pm at London South Bank University**

Present: James Beckinsale
Siobhan Brownlow
Claire Chapman
Lynda Chase
John Lunt
Fiona Moorhead-Lane
John Petrides (in the Chair)
Alan Spelling

In attendance: Steve Newell
Simon Austin (Serpentine)
Emma Beckinsale (Optima)
Keren Fallwell (Greenwich Tritons)
Jeff Grimes (Thames Turbo)
Gordon Hutton (Serpentine)
Fay Israsena (Serpentine)
Paul Jagger (Clapham Chasers)
Nerys Pearce (Kingfisher Tri)
Sandy Sehmi (Ful-on Tri)
Jon Train (Thames Turbo)
Patrizia Victor (Serpentine)

Apologies: Stewart Ward

1. Minutes of Previous meeting

The minutes of the previous meeting held on 29 September were approved for signature by the Chairman.

2. Chairman's overview

John Petrides referred the meeting to the document, *Chairperson's Report 2009*, which was taken as read. During the course of the review, it was noted that John was stepping down as Chair and the Committee thanked him for his contribution over the past 3 years. It was noted that the Region had had another successful year and the development of the Strategic Plan set a clear agenda for the Region in the future.

3. Treasurer's update

Fiona Moorhead-Lane provided an update on the financial position of the region, during the course of which it was noted that the Region continued to have funds available to it, both those provided from the BTF and from other independent sources.

It was noted that there was clear ring-fencing between funds where these had been allocated to specific purposes. The main expenditure had been the Level 1 and 2 coaching courses, but that these were break-even with 13 participants but structured to allow for 16 participants per course.

All recent courses had been filled to capacity and Jon Train and Stewart Ward were exploring whether additional courses could be run before the new 2010 season.

Jon Train confirmed that sponsorship from Balfour Beatty was being made available in connection with the London Youth Games, which would allow the programme to be extended to include practice events pre the Games and for there to be an overlap with the Academy talent identification processes.

The Committee noted and thanked John Lunt for the sponsorship provided by Human Race.

4. RPM's update

Jon Train circulated to the meeting the RPM update and took the meeting through a presentation on the progress that had been made and 11 priority areas. Specifically it was noted that:

- (a) there were now 51 London clubs compared with 34 in 2008 and the task was now to continue that growth in a sustainable manner;
- (b) coaching funds: the process to access the available funds and the programmes that these could be used for was discussed. It was noted that these funds were available to all Clubs, new and old. The coaching bursary scheme was also discussed, including the benefits that were already being seen as a result of this scheme;
- (c) Schools participation: Jon asked for assistance from the Committee/Clubs in providing volunteers for events, primarily 5 aquathlons, to be run in 2010;
- (d) Kids of Steel: it was noted that a Kids of Steel event had been successfully run at Newham and that there were plans for 2 events in 2010, with the venue for the second event being under discussion.

The Committee thanked Jon and Stewart for the considerable work that had been done in the previous 12 months.

Action: Jon and Stewart to provide a short summary paper for distribution to all Clubs on the work that was being done, areas where Clubs could provide assistance and explaining coaching funding and development opportunities.

4. Election and re-elections of officers

In accordance with paragraph 7 of the Constitution the following persons were elected/re-elected:

Hon President	John Lunt
Chairman:	Alan Spelling
Vice Chairman:	John Petrides
Treasurer:	Sandy Sehmi
Secretary:	Fay Israsena
Technical Officer:	Lynda Chase
Coaching Officer:	James Beckinsale
Senior Series Coordinator	Siobhan Brownlow
Juniors Series Coordinator	Emma Beckinsale
& Junior Coordinator (joint)	Philip Taylor
Website Administrator	Simon Austin
Communications Officer	Gordon Hutton
Volunteer Coordinator	Patrizia Victor
Partnership Officer:	Claire Chapman

The Committee gave special thanks to Fiona who was standing down as Treasurer for the work that she had done in recent years.

5. Questions

It was noted that no questions had been submitted in advance of the AGM.

6. AOB

Awards Party

It was noted that the annual awards party would be held on 20 November at Thames Rowing Club. It would be free entry, commencing at 7pm with awards for both juniors and seniors being awarded from 7.30pm. It was agreed that those with contacts for “stars” of the triathlon world to see if contacts could be invited to hand out the awards.

Food would be provided (sandwiches etc) with a cash bar.

Action: all to promote the party to their Clubs and contacts. Gordon to circulate details.

Team Relays

Alan Spelling confirmed that the new National Rule Book was in the process of being updated and that this would include a revised definition of what was a club and what was a team.

Constitution

Claire Chapman noted that a revised Constitution had been circulated prior to the meeting. It was agreed that subject to further minor changes being made and reviewed at the next meeting, the Committee would adopt the new Constitution.

Action: all to send comments on the Constitution to Claire.

There being no further business, the meeting concluded at 9.30pm.