



EXECUTIVE BOARD MINUTES OF MEETING

30 September 2008
7.15 pm at the Mortlake Business Centre, London

Present: James Beckinsale
Siobhan Brownlow
Claire Chapman
John Lunt
Fiona Moorhead-Lane
John Petrides
Alan Spelling

In attendance: Jon Train

Apologies: Lynda Chase

Minutes of Previous meeting

The minutes of the previous meeting held on 3 June 2008 were approved for signature by the Chairman.

Actions from the previous meeting

It was noted that a meeting had been scheduled for 11 November with Zara Hyde Peters and Mark Barfield.

Chairman's Update

The Committee congratulated JB on the results of the IRC which had surpassed the goals set. The Chairman also noted that the London Region has held the first carbon neutral Triathlon event in the UK which had created interest from the BTF and Triathlon England (TE). JP confirmed that a presentation to the TE board was being prepared.

The Committee discussed ways to publicise this including a nominating Crystal Palace for event of the year nominated.

Action:

*JP agreed to draft press release for release on the website
CC agreed to write to the Mayor of London.*

Treasurers Update

FM-L provided an overview of the status of the region's funding and the process for managing the funds which were being allocated. It was noted that BTF funding would be raised at the forthcoming meeting with Zara Hyde Peters and that FM-L would provide a detailed memo in respect of the BTF funding position to Zara prior to that meeting.

Action:

FM-L to detail funding position and contact ZHP

The Committee discussed the positive impact that having branded kit for the IRC had made and it was agreed that the kit would be collated and held by the region and re-used in the following year. However, the participants would be given a t-shirt which they would be entitled to keep. JL agreed to order the shirts which would be designed by SB and that they would be handed out at the awards evening.

In respect of the wet suits, JT confirmed that 13 wet suits on hire and 4 had been returned and that £50 deposits had been received for all. JT agreed to follow up the return of the remaining wet suits.

Action:

SB to design logos for shirts

JL to order shirts

JT to follow up on wet suit return

RDO Update

JT noted that feedback in respect of the development coaches was positive and updated the Committee on the activities underway to create a pan London development system including sessions at Hillingdon and Wimbledon park athletics track.

JT noted that there were limited swimming opportunities but avenues to develop swim programmes were being explored, e.g. with Lambeth Lido. All agreed to review if pool time was available in his/her area.

The Committee discussed the opportunity provided by the London Youth Games as a means of identifying talent for the London region whereby there was a feeder into the junior series

JL update the committee on the plans for youth and juniors events at Eton in 2009 and confirmed that the event would be run again. It was noted that the demand had surpassed expectations and in light of that some aspects of the format were being reviewed. JT and JL agreed to liaise in respect of communicating with potential juniors and youth triathletes in respect of forthcoming events.

It was noted that the development coaches had capacity currently to take on additional activities. To date, the take up via the clubs had been limited and opportunities were being looked at for weekend coaching and through school sports, winter of sport and sport unlimited.

JT agreed to engage with specialist schools where facilities were potentially available for use.

It was noted that kit was an issue, particularly turbo trainers, although some had been borrowed from British Cycling. B It was noted that kit was an issue, particularly turbo trainers, although some had been borrowed from British Cycling. SB confirmed that Ful-on-tri were selling off turbos. It was agreed that JT would try to raise funding from an Awards for All grant and if that was not forthcoming, the Committee would make available funds.

Action:

Details of any available pool time to be provided to JT

JT and JL to discuss communicating re participants in juniors events

SB and JT to liaise on turbos

JT to submit funding application

Update on Sponsorship

SFT

JT updated the Committee on his discussions with SFT and agreed to provide an update at the next meeting.

The Committee discussed the benefits of endless pool sessions generally and in particular for the Academy and as part of a coach development opportunity, aimed at a level 1 coach follow up.

2XU

JB confirmed that kit had been provided at reduced prices. In return, it was agreed that there should be a banner on website which SB agreed to take forward.

Action:

SB to put 2XU banner on website

Junior's update

IRC update

JB provide an update on the successful result from the IRC and confirmed that a factor in the success had been the ability to race as and be seen as a team. It was noted that the goal for 2009 was to see each individual's performance improve.

Action:

JT agreed to confirm the date of the next IRC.

Academy

JB confirmed that the next Academy day was 12 October which would comprise a time trial day at which the BTF points system would be used as it would increase the prestige of the Academy. It was noted that selection was based on swimming and running although bike skills were part of the Academy. The 7 December session would build on the October session.

In respect of funding, it was agreed that Academy kit should be considered, such as shirts or swim caps.

Secretary's update

CC confirmed that the next meeting would be help of 11 November as a special meeting with Zara Hyde Peters and that the AGM would take place on 18 November at 7.30pm. CC agreed to circulate an agenda and the criteria for re-election.

Action:

CC to prepare AGM documentation

The Committee agreed to set the date for the Awards party at the next meeting.

Jan 27 Meeting

AOB

It was agreed that nominations for the Coach, Club, Event etc of the year would be circulated via email and nominations made.

JT confirmed that he was working on a disability activities programme and would update the Committee in due course.

There being no further business, the meeting closed at 9.45pm.