

## Triathlon England North West Region Committee Meeting

Lancashire Manor Hotel, Pimbo 16 January 2014 1900hrs

**Members Present:** Pete Edwards, Sue Taylor, Andy Rawley, Mike Myers, Dave Rigby, Gavin Biggs, Jane O'Brien, Gill Smith, Sonia Carty, Lucy Cowgill, Ron Skilling.

**Apologies:** Andy Richardson

**Minutes of Last Meeting:** Held on Thurs 14 November 2013 at Preston Grasshoppers RUFC. These were circulated after the last meeting, only one matter subsequently arising. Whilst the presentation evening held at the end of November was generally agreed to have been very successful, AR asked to consider altering the format in order that meant attendees were discouraged from leaving so early. Various options were discussed including a separate Adults Presentation Evening. AR proposed a e-mail survey of regions members to establish what they wanted from a presentation evening. **ACTION:** LC to arrange e-mail survey.

**Officials Reports:** Those previously circulated had been read and accepted by members. LC presented a short report detailing new clubs and events within the region for 2014.

### Agenda Items:

1. Electronic Banking. Issues have arisen over the last year in respect of payments by means of cheque. Coupled with the general decline in usage of the cheque system it was agreed to convert the regional account to electronic format. This will make them easier to administer by the treasurer and more transparent to committee members. It was further agreed to declare the next meeting an EGM in order to amend the Constitution to facilitate this change to regional finance accounting.  
Due to the issues with cheque payments a vote was taken to authorise the payment of £30 compensation to a tutor utilised by the region whom incurred a late payment in 2013.
2. Academy Budget: At the 1st meeting it was agreed to form a sub-committee to review Academy expenditure. Since Then MM has reviewed the budget has managed to economise on the budget and has been granted some funds from a para-tri budget to top-up Academy funding. Any surplus from this financial year will be carried over into 2014-15. LC advised that there may not always be a surplus from coaching courses which has traditionally been used for Academy purposes. MM acknowledged this information. Thanks from all committee members go to LC for generating approximately £4800 from Coach Education during the current financial year.
3. Constitution updates: A review was made of the existing constitution and it was agreed to make minor amendments at the next meeting which would be called as an EGM to facilitate such changes. The current constitution was adopted temporarily as there was a need to forward this to TE for their purposes.

4. Future Meetings: Following discussion as to the location of future meetings it was agreed by majority vote to hold these at Lancashire Manor Hotel as this was a generally central and accessible venue for most members and the cost was very much comparable with other venues used recently.
5. Next Meeting: The next meeting will be an EGM to be held at Lancashire Manor Hotel, Pimbo on Thursday 13 March 2014 at 1900hrs.
6. Meeting Closed at 2130 hrs.