

Regional Motorcycle Officials Coordinator Role and Responsibilities

Volunteer job title	Regional Motorcycle Officials Coordinator
Definition of volunteer role	To act as Motorcycle Officials Coordinator for the specified region
Main functions of role	<ul style="list-style-type: none"> • The main point of contact in the region for Motorcycle Officials and responding to queries • Managing allocation of Motorcycle Officials to events within the region • Support and mentoring of trainee Motorcycle Officials • Liaising with and supporting Event Organisers
Responsible to	Regional committee, British Triathlon Technical Committee
Competencies/experience required	<p><u>Mandatory:</u> Must be well organised and reliable. To demonstrate good IT skills and respond to emails in a timely manner. Able to communicate well both verbally and non-verbally to a range of stakeholders.</p> <p><u>Preferred:</u> Wide range of experience as a triathlon Motorcycle Official and comprehensive understanding of the Competition Rules. Holds full Motorcycle Official qualification.</p>
Commitment required	Approximately one hour per week in the off-season; up to three hours per week during the peak season. Attendance at and reporting to regional committee meetings at identified times, via Regional Officials Coordinator if required.
Support received from	Regional committee, Regional Programme Manager, British Triathlon staff, British Triathlon Technical Committee
Is this volunteer opportunity open to disabled persons?	Yes

Guidelines for Allocation of Motorcycle Officials

Motorcycle Officials should be only appointed to events that have received, or are going through the process to receive, the appropriate Home Nation Association Event Permit.

Motorcycle Officials can be provisionally appointed to events that have registered for an event permit, but may only attend events once the permit has been received. Attending Motorcycle Officials should ensure the Event Registration Form has been submitted to British Triathlon ahead of the event, to ensure insurance cover is in place.

When registering their event, organisers will indicate whether Motorcycle Officials are required, and Motorcycle Officials are requested to register their interest to officiate at such events via the Officials Management System (OMS).

Only those who are registered with British Triathlon can attend permitted events in the capacity of Motorcycle Official; any additional motorcycle marshals who are not registered with British Triathlon cannot be covered by British Triathlon's fleet insurance policy and thus are not operating on behalf of British Triathlon.

The process for the appointing of Motorcycle Officials to events should be transparent and fair, and be guided by the following principles:

- Identify where a lead Motorcycle Official has been arranged by the Event Organiser
- Allocations should be made based on Motorcycle Official registrations of interest and subject to them holding the appropriate qualification level.
 - Motorcycle Official Coordinators reserve the right to ensure all interested Motorcycle Officials are given the opportunity to attend events, rather a small number of Motorcycle Officials attending most events.
- Sufficient opportunity is given to those wishing gain further experience at a range of events.
- The number of Motorcycle Officials required is to be determined following discussion between Event Organiser and Regional Motorcycle Official Coordinator, considering:
 - format of event
 - number and experience of competitors taking part at any one time
 - availability of Motorcycle Officials
 - guidance from the Competition Rules