

Triathlon England South East Regional Committee

Annual General Meeting

6.30pm, Saturday 17th October 2015

Grasshopper Inn, Moorhouse, Westerham Road,
Westerham, Kent, TN16 2EU

Minutes of the Meeting

Agenda

1. Welcome
2. Apologies
3. Minutes of the Annual General Meeting held on 30th October 2014
4. Matters Arising
5. Chairman's Report
6. Finance Report
7. Other Reports
8. Election of Officers
9. Resolutions,
10. Any Other Business

The Meeting

Attendees

See attached attendance sheets

The Minutes

1. Welcome and quorate confirmation

The Chairman welcomed all those on the call and declared the meeting open and quorate on the basis that the required notice of the meeting had been given and that there were a minimum of 5 Triathlon England members present.

2. Apologies

Apologies were noted from Dean Painter, Dick Donovan and Clare Donovan

3. Minutes of the Annual General Meeting held on 30th October 2014

These were accepted as an accurate record of the conference call

4. Matters arising

There were no matters arising

5. Chairman's Report

Thanks to the committee;

Mike, Clare, Dick, Dean, Paul, Graham, Ken, Sarah, Kevin, Beckie, Dave and Jenny

Mike - finance report in a mo. Fabulous to be able to rely on him to know all finances are looked after – Working with South Central also helps!

Clare – Tech Officials and MOTO crews – one tough job but she resolutely keeps it all under control. Bigger push in 2015/16 to get more LTO's; one per club?

Paul – great work encouraging kids into triathlon – visits schools across the region and run excellent events. Skills School project aiming to enhance kids coaching and fill gap between clubs and Academy

Sarah – Academy in Eastbourne – IRC's at Mallory Park – Late change to Technical bike course not good for our athletes (running background) – Training camp in Feb 16 in Playitis in Fuerteventura along with East Mids and North West academies – wants to get more from kids clubs in region so will be reaching out to them – IRD2: very successful team and found 3 potential new athletes for the academy! – Hever Castle good recruiting ground

Dean – Another awesome Junior Series – 5 Tris, 2 Duathlons and 1 Aquathon – athletes had to register this year so we can now contact and promote for 2016. Followed this with the fabulous IRD2 at the CycloPark v London On Sat Oct 3rd – 243 to 197 to the South East! – Enormous amount of work collating results and managing teams. Very lucky to have him onboard

Graham – new this year and has made a massive difference to our promotional presence in the social media space – Facebook 461 likes – Twitter 781 followers - Feet under table now

Jenny – Relationship between committee and RPM very good – Coach Ed courses provides the funding for the region – Jenny gets around all the clubs and really wants to help

Ken, Dick and Kevin – Country reps – persevering despite lack of response from some clubs – Kev is new to committee and finding feet

Beckie/Dave – Senior Series and Para Tri – both have had work cut out at home so time on committee issues has been limited. Thanks for support when needed though.

Still missing – Secretary, Funding Officer and Senior Series

Plans for 2015/16 – Skills School – Intro to helping at clubs course for parents – Feather flags and banners – more coach ed – Senior Series – more funding provision to clubs and event organisers.

New faces – Peter Gilbert from Epsom Tri, Liz Scott from The Tri Life and Peter Hayes a TE member in Woking. All have expressed interest in joining the committee

No questions were raised on the Chairman's Report

South East AGM Report Oct 15

Counties covered: Kent, Surrey and Sussex

In this brief report I intend to briefly highlight county by county the activities I have been involved in, in terms of club, event and GO TRI development. If anyone would like any further information on anything written in this report, please contact me on 07860 695247 or jennyvincent@triathlonengland.org

Surrey

Club development support with:

- Racestrong Triathlon Club (based in Woking)
- Epsom Triathlon Club
- Dorking and Mole Valley AC
- Phoenix Tri (junior section)

The level of support has varied depending on the needs of the club; however the support offered can include:

- Affiliation of the club with Triathlon England
- Coaching bursary support – usually 50% bursary 1 x New L1 coach or 1 x L2 coach booked onto courses in return for voluntary coaching bursary hours back to the club via Active Surrey funding.
- Use of TE membership links on the club website, to allow £5.00 payback for any new TE members.
- Support to set up and deliver GO TRI events.
- Suggestions and support to develop club promotion through website, flyers or pop ups.
- Support with development of club training timetable and club kit.

- Examples of good practice regarding club structure, and governance.
- Guidance on essential measures to put in place for the development of a junior section to the club.
- Access to open water swimming venues for club training sessions.

Event development projects with:

- Racestrong Tri – GO TRI events and a new sprint triathlon in September.
- Haslemere Bumpy Triathlon – a new pool based sprint in June.

This is reactive event development support to event organisers. The support provided includes:

- Registration of the event with Triathlon England
- Support with permissions from LA's.
- Support with event planning, route planning and risk assessments.
- Open water access and safety guidance.
- Development of event entry system and promotional material.
- Event equipment support.
- Event review and sustainability.

GO TRI in Surrey:

- GO TRI Dorking and Leatherhead, organised by PFP and Freedom, with 1 event in 2015.
- GO TRI Spelthorne, organised by Spelthorne BC, with 2 open water events in 2015.
- GO TRI Tandridge, organised by Tandridge Leisure Trust, with 4 events in 2015.
- GO TRI Woking, organised by Racestrong, with 6 events in 2015.

Kent

Club development support with:

- Biggin Hill (still due to affiliate)

- Sittingbourne Striders
- 7oaks Tri (Junior section)

Event development projects with:

- Whitstable Oysterman – new sea based triathlon with training days and GO TRI.
- Velocity Events – all events were permitted with Triathlon England in 2015.
- Cyclopark and Bridge Events – support to develop events and develop relationship with Cyclopark.

GO TRI in Kent:

- GO TRI Ashford, organised by TriSpirit Events, with 7 open water events in 2015.
- GO TRI Active Life, organised by Active Life, with 5 events in Canterbury, Herne Bay and Whitstable.
- GO TRI Maidstone, organised by Maidstone Harriers, with 5 events in 2015.
- GO TRI Crook Log, organised by Parkwood Community Leisure, with 4 events in 2015.
- GO TRI Sheppey, organised by Swale Community Leisure, with 3 events in 2015.

Sussex

Club development support work with:

- Tuff Fitty (coaching development support)
- Worthing Otters (coaching development support)

Event Development support with:

- TL Sports Events – Bewl Water Triathlon
- Bognor Regis Triathlon – new pool based triathlon in August.

GO TRI in Sussex:

- GO TRI Horsham, organised by Horsham Tri Club, with 4 events taking place in 2015.
- GO TRI Pells Pool, organised by Brighton Triathlon Club, with 4 events taking place in 2015.
- GO TRI Bognor, organised by Bognor Triathlon and Endurance Sports Club, with 4 events in 2015.

Coach Education

Six courses organised from May 2015 – April 2016, the courses spread throughout the region to ensure everyone has the opportunity to attend one local to them.

Level 1: £350.00

- **85582 – Surrey Sports Park** - Day 1: 9th May, Day 2: 10th May and Day 3: 13th June 2015
- **87485 - Brighton College** – Day 1: 24th October, Day 2: 25th October and Day 3: 13th December 2015.
- **87487 - Sevenoaks School** – Day 1: 31st October, Day 2: 1st November and Day 3: 5th December 2015.
- **87489 - Surrey Sports Park** – Day 1: 19th March, Day 2: 20th March and Day 3: 23rd April 2016.

Level 2: £550.00

- **87486 - Surrey Sports Park** – Day 1: 10th October, Day 2: 11th October, Day 3: 7th November, Day 4: 8th November 2015 and Day 5: 30th January 2016.
- **87488 - Medway Park** – Day 1: 6th February, Day 2: 7th February, Day 3: 12th March, Day 4: 13th March and Day 5: 12th June 2016.

Officials Courses

The following officiating courses took place in 2015:

- **LTO:** Sunday 18th April - Shorne Wood Country Park.
- **RTO:** Sunday 22nd March – Eastbourne Campus, University of Brighton

Other Achievements

Triathlon England National Championships were awarded to TriSpirit Events to host the National Cross Duathlon Championships in 2015 and to Ocean Lake Tri Club to host the National Sprint Distance Championships in 2016.

The Triathlon England/British Triathlon AGM and Awards will take place at Chessington World of Adventures on Saturday 14th November. I have been involved in the planning of this event.

It is fantastic to see TE Championships and major events come to the South East, and therefore become more accessible to the South East membership.

Since January, I have also been working as National Lead for Women's Participation, working to provide opportunities for more females to participate and be involved in triathlon.

6. Finance Report

Triathlon England Southeast			
AGM Finance Report for Accounts 2015/16			
April 2015 to August 2015			
Receipts			
Grants in		-	
BTF Funding		3,000.00	
Education fees		11,960.00	
Interest		0.35	
carried forward from 2014		31,951.84	
		46,912.19	
Expenditure			
Academy		927.85	
Facilities		98.73	
Events		1,086.84	
Expenses		46.40	
Education		13,878.58	
Tax		-	
Grants/Fees		300.00	
		£16,338.40	
Current Account (cleared) as at 31st August 2015			£30,573.79
Liabilities for September 2015			
Outstanding Invoices		£2,418.00	
Credits			
Course fees (education)		£3,707.00	
		Balance	£31,862.79

No questions were raised on the Treasurer's Report

7. Other Reports

The Report from Jenny Vincent, the Regional Programme Manager is attached.

8. Election of Officers

Committee Position	Proposed	Seconded
Chairman	Matt Honey	Mike Green
Secretary	Liz Scott	Mike Green
Treasurer	Mike Green	Matt Honey
Events and Technical officials Rep.	Clare Donovan	Matt Honey
Junior series co-ordinator	Dean Painter	Matt Honey
Adult series co-ordinator	Peter Gilbert	Matt Honey
Young persons co-ordinator	Paul Hedger	Matt Honey
Marketing, publicity and PR officer	Graham Kempster	Matt Honey
Funding officer	Vacant	
Para Tri co-ordinator	Vacant	
Sussex County Representative	Dick Donovan	Matt Honey
Kent County Representative	Kevin Draper	Matt Honey
Surrey County Representative	Ken Kennison	Matt Honey

There were no objections raised to any of the proposed candidates

9. Resolutions

There were no additional resolutions

10. AOB

No additional questions were raised

Jenny Vincent expressed her and Triathlon England's thanks to all those involved on the Committee.

11. Close

With no additional business, the Chair closed the meeting at 7.10pm.

South East Region AGM Attendance List 2015

Saturday 17th October 2015



Name	Phone Number	Email	Club Name	TE Member (Y/N)
Reyelle Granger			Essex Triathlon Club	Yes
Michelle (A.G.M.)			SERRA	Y/ES
Rachel Hedley			Hedleyford	Yes
Anthony Sutton			TEAM TRIS	Yes
KMILL (A.G.M.)			-	NO
Sergio Sosa			Holophyphn	NO
Kiz Bury			enrichlife on	Yes
Rowlawn			Deon Lane Tai	Y/ES
Brandon Knight			Harrowham Tri Club	Yes
LOE Brooks			Swinton Tri Club	Yes
KEVIN HUDSON			—	Yes
Ken Kenward			East Valley	Yes
Colin Hanson			REPAIR TR	YES

South East Region AGM Attendance List 2015

Saturday 17th October 2015



Name	Phone Number	Email	Club Name	Tri Member (Y/N/A)
Liz Nunn			TRI SAKIT	YES
Ann French			TRI SAKIT	YES