Junior Series Coordinator role

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| Volunteer role title | West Midlands Junior Series Coordinator. |
| Summary | * To form part of the Regional Committee and provide support in relation to the Junior Events Series in the region. * To act as a senior volunteer within the sport regionally. |
| Requirements | * To be the main point of contact for queries and the organisation of the Junior Events Series. * Communication with BTF Junior Series and West Midlands Regional Website Coordinator for completion of the Junior Series pages and standings after results are compiled by BTF. * Circulate and promote the Junior Series to clubs and competitors. * Liaise with West Midlands Junior Development Coordinator and West Midlands Academy Regional Head Coach. * Attend Regional Committee meetings and any relevant sub-committees. * Promote and represent Triathlon England within the region. |
| Responsible to | * Chair and Members of the Regional Committee. |
| Competencies/ experience required | * Reliable, approachable and athlete centred. * Passionate about triathlon and developing and growing the sport. * Well-organised and with good planning skills. |
| Pre-requisites for the role | * Enhanced DBS clearance check through TE or prepared to undergo vetting to achieve same. * Must be a member of Triathlon England. * Must be resident in or a member of a club based in the region. |
| Time commitment required | * A minimum of four regional meetings annually, plus the AGM. * Possible attendance at regional sub-committees, if established. * Attendance at races when required. * Ad hoc time between meetings to prepare quarterly updates for the Committee. |
| Support available | * West Midlands Regional Chair. * Triathlon England staff:   + Regional Manager.   + National Delivery Manager.   + Head of Clubs and Regions. |
| Appointment and term of office | * Elected by either an AGM or EGM. * Two-year term of office with eligibility to stand for re-election. |