

Triathlon England  
West Midlands Regional Committee

## **MEETING MINUTES**

### **Annual General Meeting**

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Date: 21<sup>st</sup> October 2018

Time: 16.00

Venue: Tipton Academy Sports and Social Function Room

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Written reports had been submitted from the Chair, Treasurer, Junior Series Coordinator, Junior Development Coordinator, Officials Coordinator, , Moto Coordinator, Triathlon England Representative, TE Regional Manager, WM Academy Head Coach and WM Skills School Lead Coach, which were to be emailed (along with the minutes of the AGM) to all clubs in the WM Region and TE members attending the AGM who had provided an email address.

#### **1. Attendance at meeting**

Rosa Teagle	WMRC
Andy Teagle	WMRC
Mark Stokes	Warley Wasp Tri
Heather Stokes	Warley Wasp Tri
Jay Jennings	Stafford Triathlon Club
Tony Nutt	Coventry Triathletes
Lawrence Green	WMRC
Richard Cox	Stratford upon Avon Tri
David Bessant	EVT
Helen Seabourne	EVT
Chris Ashford	BRAT
Clare Bruce	Kenilworth Junior Triathlon
Paul Lucas	Oldbury STC
Caroline Cresswell	TRIKS Triathlon Club
Simon Norwood	Ludlow Junior Tri
Lisel Walker	Ludlow Junior Tri
Ed Collins	Ludlow Junior Tri
Dave Ameghino	Ludlow Junior Tri

Stewart Whitehead	Malvern Triathlon Club
Alex Sobolewski	WM Skills School Lead Coach
Kirsty Outhwaite	Regional Manager

## 2. Apologies received

Christine Bertram	BRAT/WMRC
Steve Lloyd	Regional Academy Head Coach
Nicola Goodwin	Hereford Triathlon Club
Karen Riley	WMRC
John Batchelor	Halesowen Tri
Duncan Hough	BRAT/WMRC
Sarah Taylor	BRAT/WMRC
Mark Deakin	Oldbury STC/WMRC
T Smalley	SY Tri/WMRC
Ann Brooks	Burntwood Triathlon Club

## 3. Welcome and Chair's report

Rosa Teagle (the Chair) welcomed those present and gave a short verbal report in addition to her written report, including:

- The impact of GDPR on communications and, in particular, an appeal for clubs to encourage their members to opt into receiving updates from the BTF/TE so that they would receive WM Region updates.
- A worrying lack of applications for Regional bursaries.
- The change in the way coach education is organised, with the resulting reduction in coach ed. funding for the Region (down to £800 in the last year).
- The new Junior Race Series support from the BTF, with participants needing to be TE members.
- Lack of WM nominations for the Regional/National Awards this year, with the WMRC seeking to understand why this was the case when other Regions had far more nominations.
- The issue of compliance with the recently updated BTF coaching guidelines, which now contain more detailed guidance on what is meant by one to one coaching.
- The need for clubs to be clear on what support they need.

## 5. Treasurer's report

Andy Teagle (Treasurer) explained the figures in the accounts produced to the meeting. The current cash balance was approximately £67,000 but with large amounts within that being ring fenced. The figure was slightly inflated compared to last year by the early payment of the TE grant. The figures were also simplified as Academy and Coach Ed monies no longer flowed through the Region's account.

Ring fenced money included amounts for bursaries available for coaching courses (L1, L2, L3), officials, motos, and ERAS (bursaries normally being offered for courses put on by the TE

Regional Manager). £2,000 was ring fenced for the Junior Race Series together with another £2,000 available to support a new event for the JRS (provided that it was able to lead to a legacy event). In total around £16,000 was set aside for bursaries that had already been applied for and AT referred to further money reserved for the development squad.

AT was asked if the coach ed bursaries would be increased. AT explained that these do not automatically get increased each year but it was agreed that these would be reviewed at the next WMRC meeting along with whether a new bursary should be offered for the new L2 bolt on diploma.

## **6. Junior Race Series report**

In Karen Riley's absence, RT delivered the JRS report. RT explained that the WMRC is looking for events with open water or tarmac bike courses and that the IRC qualifiers had to be held outside the Regions due to the lack of a suitable triathlon event in the WM.

A query was raised on behalf of Malvern Triathlon Club, which had recently started up a junior section but had found little guidance on this and on setting up junior racing. It was confirmed that the Region would be happy to look at that and raise it nationally. It was agreed that this would be taken forward with Stewart Whitehead after the meeting. SW also queried whether anything was being done to capitalise on the swimming element of the Commonwealth Games. It was stated that this was difficult due to this being a swimming event rather than triathlon so that the BTF/TE was not involved. [After the meeting Mark Deakin informed the Committee that Langley Baths, currently used by Oldbury STC, will close as part of the funding for the new 50m Commonwealth Games pool and that his club will be using the new pool after the Games are over.]

There was a further discussion on Malvern Triathlon Club's position on juniors and the possibility of Top Barn putting in a cycle track. SW commented that his club had put on a Go Tri event but that they wanted to step up from that. The possibility of putting on a junior event in combination with other clubs with junior sections was mentioned.

## **6. Junior Development Coordinator's report**

Andy Teagle (Junior Development Coordinator) briefly summarised his report on the junior development squad. AT reminded the meeting that the JDS had been set up to fit between Skills School and the Academy and to take account of young triathletes potentially developing at different ages. AT noted that the swim is largely responsible for the Region's continued poor result at the IRCs and explained that this would be addressed in the coming year. SW offered to give assistance with the swim coaching.

## **7. Officials and Motos Coordinators' reports**

Helen Seabourne (Officials/Volunteers Coordinator) delivered her report and that of Tony Smalley (Moto's Coordinator).

HS included information about numbers of event and officials, which had resulted in 95.8% of events being covered, and mentioned that it was planned to hold an RTO course in the Region to follow on from the previous LTO courses.

The Moto's report included an overview of the year (including stats on the races covered) and the aim to have all WM motos trained in First Aid and AED.

## **8. Regional Manager's report**

Kirsty Outhwaite delivered highlights from her Regional Manager's report.

KO was asked for a L2 Diploma course for Malvern Triathlon Club and she agreed to look into that.

## **10. Skills School report**

Alex Sobolewski (Lead Coach) explained that within the BTF organisational structure Skills School would now be part of the coach CPD set up so that it would be led by demand from coaches, which altered the financing. AS summarised the effect of that on the financial model and confirmed that clubs could group together to put on sessions and that part of the cost could be passed on to the skills school participants to reduce the cost of the coach CPD.

AS also mentioned the participation in the Schools Games, which he had led on behalf of the WM. This was the first year in which the BTF had been invited to participate and it had gone well, with a bronze medal in the mixed relay.

## **10. Regional Academy report**

Andy Teagle gave highlights from Steve Lloyd's 2017/18 Academy report in SL's absence at the U23 Championships in Israel.

## **12. Triathlon England report**

Lawrence Green summarised the parts of the TE Representative written report from Sarah Taylor that had not been covered in the other reports given to the AGM, including:

- The new suite of memberships on offer including Coach Plus.
- There will an increase membership costs in 2019 (after many years with no increases) but be restricted to reflect increased insurance costs only.
- The increase in permitted events (including the Castle Series becoming permitted).

## **13. Election of Officers for 2018**

The following Committee members were elected by the meeting:

<b>Position</b>	<b>Nomination</b>	<b>Proposer</b>	<b>Seconder</b>
<b>Chair</b>	<b>Rosa Teagle</b>	Helen Seabourne	Richard Cox

<b>Secretary*</b>	<b>Lawrence Green</b>	Heather Stokes	Andy Teagle
<b>TE Rep</b>	<b>Sarah Taylor</b>	Rosa Teagle	Helen Seabourne
<b>Officials Coordinator</b>	<b>Helen Seabourne</b>	Andy Teagle	Dave Bessant
<b>Junior Series Coordinator</b>	<b>Karen Riley</b>	Caroline Cresswell	Heather Stokes
<b>Junior Development Coordinator</b>	<b>Andy Teagle</b>	Richard Cox	Alex Sobolewski
<b>Motor Officials Coordinator</b>	<b>Tony Smalley</b>	Helen Seabourne	Lawrence Green
<b>Treasurer*</b>	<b>Andy Teagle</b>	Heather Stokes	Lawrence Green
<b>Non-Portfolio 1</b>	<b>Duncan Hough</b>	Andy Teagle	Rosa Teagle
<b>Non-Portfolio 2</b>	<b>Mark Deakin</b>	Helen Seabourne	Andy Teagle

There were no nominations for the Webmaster role or other non-portfolio roles on the Committee.

\* There were initially no candidates for these roles but Lawrence Green and Andy Teagle agreed to continue to undertake these roles.

#### **14. Any other business**

The minutes from the previous AGM of 22nd October 2017 (which had been recirculated to WM clubs with the notice for the 2018 AGM) were approved.

It was confirmed that minutes of the meeting would be circulated to all clubs with copies of the written reports.

The meeting then closed.