**Website Coordinator role description**

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| Volunteer role title | Website Coordinator. |
| Summary  | * To act as Website Coordinator on the West Midlands Regional Committee of Triathlon England (‘the Committee’).
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| Requirements | * To continually update the regional page on the website
* Promote and represent Triathlon England within the region.
* Encourage Triathlon England membership.
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| Responsible to | * Other Committee members.
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| Competencies/experience required | * Well organised.
* High level of computer literacy.
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| Time commitment required | * Approximately 4 x 2-hour meetings per year.
* Any website maintenance and updates as required.
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| Support received from | * Other Committee members.
* Triathlon England Regional Programme Manager.
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| Is this opportunity open to disabled persons? | Yes. |