

Welsh Triathlon AGM

Welsh Triathlon AGM, Sport Wales, Sophia Gardens, Cardiff	
18 th November 2018	<p>Attendees:</p> <p>Board Members: Paul Tanner (Chairman) Jon Blakemore (Director Finance) Tom Overton (Director of Development) Marc Jenkins (Director of Performance) Mike Tate (Director of Safeguarding)</p> <p>Staff: Beverley Lewis (Executive Officer) Amy Jenner (Workforce Officer) Steph Makuvise (Participation Officer) Louis Richards (Welsh Pathway Manager) Luke Watson (NTPCW Head Coach) Gareth Evans (Events Officer) Verity Cook (Programme administrator)</p> <p>Welsh Triathlon Members: Phil Tilley, Simon Webb, Mark Evans, Joanna Evans, Darren Vaughan, Rhys Thomas, Sian Williams, John Prosser, Jon Hartley</p> <p>BTF: Andy Salmon (CEO), Kirsty Addy (Age group coordinator)</p>
Chairman	Paul Tanner
Note taker	Verity Cook
Chairman's Opening	
<p>Paul Tanner (PT) Formally welcomed all attendees to the Welsh Triathlon AGM and introduced himself as the chairman. Highlights of the year, how the profile of triathlon has increased and grown. New directors, new staff, review of organization looking at governance, Commonwealth and internationally success, NTPCW, WDA, skill schools, clubs, Go Tri, coaches and officials. PT gave a run through of what was on the agenda.</p>	
Apologies for absence	
<p>Apologies received from Ray Morgan (Torfaen Triathlon Club), Steve (Denbighshire triathlon club), Paul Tilton, David Perry, Tom Roberts (Director of Rules and Tech), Mike Battersby (Director of External Affairs), Owen Rodgers (Director of Business and Commerce), Vicky Johnston (Development coach), Llyr Roberts (Director of Governance)</p>	
Ratify and re-elect Board Members	

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Tom Roberts started in 1983, Director of rules and tech cannot re-stand due to 10 years in office. Creating a sub group for rules and tech such that his expertise is not lost. PT formally thanked Tom for his work Nationally for the sport.

Mike Battersby Director of external affairs and Welsh Triathlon presentative at BTF has resigned from the board but date of resignation is flexible till a suitable replacement has been found.

Owen Rodger Director of business has resigned due to work commitments.

Ractify board members - No objections

4 vacancies on the board proposed to be advertise 2 with portfolio Director of communication and market and Director of business. As well as 2 directorships with no portfolio attached to them.

Formally thanked Mike Battersby, Tom Roberts and Owen Rodgers.

Formally welcome Vicky Johnston and Verity Cook to the staff team.

Approval of minutes of the 2017 AGM

The minuets of Welsh Triathlon AGM held on 25th November 2017 were formally approved
Proposed Tom Overton
Second Simon Webb

Complete substitution of articles, no comments, questions or challenges from members
Proposed Mark Jenkins
Second Louis Richards
16 votes 100% of Welsh Triathlon members present

Director's Annual Report for 2017/2018

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(PowerPoint Presentation Given)

Andy Salmon (AS) presented from BTF

Importance of home nations and the need to make sure that they benefit.
Para triathlon events and British international performances.
Introduce new performance director Mike Cavendish
Age group racing is USP of triathlon
Finances and reserves policy, want to invest into the sport
BTF values and strategy

*TO with the deficit and risk does it have any issues with funding from UK sport?
AS No it doesn't, they are investing, if the reserves are too low it is seen as a risk.*

Governance and safeguarding

Beverly Lewis (BL) spoke about the organisation structure, the sub-groups Welsh Triathlon have in place and who chairs them.
BL discussed requirements of funding including an annual Governance audit
BL Level 3 safeguarding has been achieved, have been to panel for equality and diversity
intermediate level few actions waiting to hear from insport panel attended

Safeguarding, Equality and Diversity

Mike Tate (MT) new Director of safeguarding and child protection
MT no historic reported case, all clubs have led safeguarding officer
BL members are ringing in on prevention issues and asking for advice

Steph Makuvise (SM) presented equality presentation
Explained insport club portal. Insport accreditation for clubs working with the local authorities

PT board diversity, opportunity to be more diversity now with the new vacancies

Performance

PT introduce Marc Jenkins (MJ) Director of performance
MJ Introduce Luke Watson (LW) and Louis Richards (LR)

LW and LR presented slides

LW commonwealth games and results over the year. NTPCW the development and growth of the centre. How to manage the centre and the growth of it. Spoke about Chris Silver as a case study. Non Stanford has be put forward for the St David's award.

LR spoke about the performance pathway at Welsh Triathlon. Provide as many opportunities to help the development. More defined training and camp delivery, education for athlete, parents and coaches. Really appreciates the coaches support to the programme without them the programme wouldn't be able to run. Skill school making sure we don't repeat what clubs already do.

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Anti-doping - all staff are trained advisors, Amy Jenner (AJ) receives calls gaining advice, BTF creating a steering group

Development

Tom Overton introduced himself and the team. What will triathlon look like in 5 years' time? What the benefits of becoming a Welsh triathlon membership and the sport?

Handed over to AJ, SM, Gareth Evans (GE) to present slides

SM presented membership and club numbers and growth in membership.

SM GoTri events, age, ethnicity and disability engaging. Inclusive to all no matter ability

AJ make sure there is enough education for volunteers. Need more officials in North Wales, an official in every club, Welsh official in every Welsh event. Looking at our volunteer database as there are some many in a variety of different roles. Launched Activators course in Wales. Move courses to where the demand is, so some course have new locations. 2 young people to sit on the development sub group ages 16–21, 1 triathlon back ground 1 non-triathlon background.

GE presented events from 2018. Aim to get every event permitted next year. Clearer with message around tri start series, to avoid confusion, the message is that it is an engagement tool. Lot of work going into selecting this year's national champ events, working with the home nations to try and create alignment and structure, such that age group winners at Welsh level can go to British and compete against other home nations. Welsh super series was new this year, dream tv production, lots of TV coverage on channel 4 and sky 50, 000 view so far. This year we worked hard to get the blend of races, looking for consistency but expanding at the same time. Other projects national champs, Bala big bash multisport event, collaboration, Welsh university and collages. Looking to bring a major event to Wales.

Business opportunities

BL reduce dependency on public funding, looking into cooperate membership, change to membership packages. Looking at our assets, sponsorship offers coming to us attributed to super series tv coverage.

BL present the membership increase in price of 10% as off the 1st April to avoid the high March renewal numbers. Junior membership price is kept low. Annual inflation price to be considered going forward. We want to add more value to your membership. Explains the need for the price increase.

MT explained he joined the board to give back. commented on his thoughts of membership price and how he thinks BL was apologising and she didn't need to as it is exciting that the work that has been done. There is an appetite for triathlon, need to get the membership increase, aiming with clubs having 100% membership. The membership increase is showing support and helping the growth. MT encourages present members to go out and spread the word of supporting the growth. MT thanked everyone for allowing him to sit on the board and all members for what they have all done.

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Presentation of Annual awards

AJ introduced each award and spoke about the recipients and why they were. MJ presented the Volunteer awards 2018

- Participation Coach of the Year - Mark Evans, Celtic Triathlon Club
- Children's Coach of the Year - Rhys Thomas, Pembrokeshire Triathlon Club
- Official of the Year - Paul Tillman
- Volunteer of the Year - Darren Vaughan
- Club Event of the Year - Llanelli Multisport Festival. Noelwyn Daniels, Healthy Life Activities
- Children's Event of the Year - Ruthin Junior Triathlon
- Club of the Year - Caerphilly Tri-ers
- GOTRI Organiser of the Year - Celtic Triathlon Club

Finance Report

PT introduced Jon Blackmore (JB)

JB spoke described the funding slides with income from both funding and membership, events and where the money is being invested. The financial situation of the organisation was robust, and reserves were healthy and in line with policy.

For transparency and Good Governance, the accounts are produced 6 times a year and presented at each Board Meeting

Funding need to move away from Sport Wales reliability, growth in other funding, moving in right direction but still need to keep moving.

Increase in coaching course thanks to those organize and those that attended
Expenses £12,000 into the reserves which was £76,000 more than our income, due to the time the commonwealth games fell.

Investing in members, club, workforce, performance pathway and governance.

Reserves cost cover 4.5 months

This month we will be completing our budget.

Open Forum



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John - Insport accredited events at Cardiff Met are we going to start attending the series?
BL appreciates the insport events and admits there is room for improvement. Going to the big moose event this December. Lack of resources limits the work we can do.
John need the able-bodied people to support the development of disabled opportunities.
Opportunities to get categorized. Finding with triathlon must go to Loughborough to get categorised. Having to go to 3 organizations to get training, I am motivated, but others may not be and don't have opportunity.
BL invited to sit down and work with him and understand the barriers
LW participation para tri Llanelli is elite para tri qualifiers, so must be run to elite standards

Participation in under privilege area cost is an issue, is there an opportunity to gain a starter pack?
AS partner with decathlon through GoTri
BL collaboration with GoTri entry level starting before we can gain partnerships to fund Community chest, have a stack of bike that those that don't have a bike can use these within a club

Paul Tanner Thanked the members for attending the AGM and wished them a safe journey home