

# Job Vacancy: Performance Programme Coordinator

**Salary:** £22,000- £25,000 + Benefits + Pension

**Location:** Cardiff

**Contract:** Full time

**Welsh Triathlon are recruiting for a Performance Programme Coordinator to deliver quality organisational and administrative support to the Welsh Triathlon performance & pathway programmes.**

Working alongside Welsh Triathlon's Pathway Head Coach and Performance Head Coach and acting as a liaison between the Performance, Development and Operation teams, this exciting role has arisen as a result of the success of the performance and pathway programmes within Welsh Triathlon.

Welsh Triathlon works with the other Home Nations of British Triathlon (Triathlon England and Triathlon Scotland), to oversee all aspects of multisport activity within their respective countries. Welsh Triathlon's performance team operate three programmes; National Triathlon Performance Centre Wales (NTPCW), Welsh Triathlon Academy (WTA) and Next Generation Cymru (NGC).

The objective of this role is to deliver outstanding operational and administrative support to the performance and pathway programmes, and support the continued progression towards world-class performance and development environments, in line with Welsh Triathlon's strategic objective of 'developing exceptional people to deliver international success'. The successful candidate will also play an important role in the connection between the performance and development teams, especially with regards to the PACE project, to help enhance daily training environments across Wales.

If you have a passion for performance sport, a collaborative & curious approach, and a commitment to learning and personal development, we would love to hear from you. Experience and understanding of triathlon and/or the constituent disciplines is advantageous but not essential – our priority is to find

the right person to join our team.

If you have any enquiries, or would like an informal discussion about the role, please contact our Pathway Head Coach, Vicky Johnston, at [vickyjohnston@welshtriathlon.org](mailto:vickyjohnston@welshtriathlon.org).

**Download the role description [here](#).**

**To Apply:**

Please submit a covering letter and the attached application form to [admin@welshtriathlon.org](mailto:admin@welshtriathlon.org). We also please ask that you fill out our Equality and Diversity Monitoring Form [here](#).

**Closing Date: 15th February 2023**

**Interview Date: 8th March 2023 in Cardiff.**

Welsh Triathlon is committed to inclusion and embrace the spirit of all equality's legislation. We actively encourage applications from a wide range of backgrounds and where possible we will always make reasonable adjustments for accessibility to anyone who requires it. Details of our Equal and Diversity Policy can be found [here](#).